

BEELEY PARISH COUNCIL

Clerk: Sarah Porter

Phone: 01629 732365

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Web: www.beeleyparishcouncil.org.uk

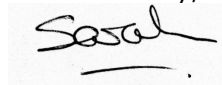
15th March 2016

Dear Councillor,

You are summoned to attend the Beeley Parish Council Ordinary meetings on **Tuesday 22nd March 2016 at 7.30pm at the Cavendish Village Hall, Beeley.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sarah Porter

AGENDA

PART 1 – NON CONFIDENTIAL ITEMS

- | | <i>Report / Action
Required</i> |
|--|--|
| 1. Apologies for absence | To note |
| 2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest
Please Note:
a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | To note |
| 3. Public speaking
a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.
b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage. | To note and
action |
| 4. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
Item no x To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item
Item no y. This item title will then be the item to be discussed with press and public excluded
....." | |
| 5. To approve the Minutes of the Meeting held on 29 th February 2016 | To approve |
| 6. Matters Arising (non decision making) <ul style="list-style-type: none">• Playing Field• Planning applications• Church Car Park• Correspondence actions as minuted• Noticeboard – Clerk obtaining a quote for repair | Agenda Item 7
Agenda Item 10
Agenda Item 8
To note
To note |
| 7. Playing Field <ul style="list-style-type: none">➤ Walling Grant – Grant of £1,667.04 has been approved by Peak Park. The officer commented that the Parish Council seemed to have been charged a lot for the work.➤ Goal posts have been moved➤ Inspections | To note

To note
Cllr Webster |
| 8. Church Car Park resurfacing <ul style="list-style-type: none">• Clerk has met with Johnson Surfacing Ltd and they have quoted £8,150, £8,520 or £11,490.• Clerk has received revised quotes from Shaun Brown Surfacing and they are £8,249.60, £13,496.20 or £11,505.51.• Clerk will approach the PCC for support at their meeting on 17th March | |
| 9. Finance and Audit <ul style="list-style-type: none">• Accounts to 15th March 2016 – Appendix A | To note |

- S137 requests – None To note
 - New expenditure to approve: To approve
 - Cheque 22151 – Clerk Pay and Expenses - £158.73
 - Cheque 22152 – DALC subs - £62.96 or £107.96
 - Expenditure to note: To note
 - None
 - New income to note: To note
 - Car Park box – £8.27
 - Interest - £2.82 on savings account
- 10 Planning Applications
- New:
- NP/DDD/0316/0186 - Beeley Hilltop Farm, Dingle Wood, Beeley - The removal of 2no. existing antennas, spine headframe and 1no. transmission dish. The installation of 2no. replacement antenna:, 2 RRU'S mounted on the headframe; 1no. replacement 300mm dish and 600mm dish; alterations within the ground based equipment cabin together with ancillary development required thereto. To discuss
- Enforcement:
- None
- Existing:
- None
- 11 Correspondence:
- None
- 12 Feedback from Meetings and Training:
- Audit Training Clerk
- 13 For information To note
- Faded road marking reported to DCC
 - Hell Bank tree felling
- 14 DALC Circulars (all circulated by email): To read
- Circular 5 - Update on publiccontracts regs 2015 - CiLCA 2016-17 - Employment, Council News - CommunityTrans Funding - Internal Audit and check list - Clerk & RFO vacancy template- Vacancies
- 15 Reading: All to be read
- Santander Statement
 - Clerks and Councils Direct
 - Arts Matters Newsletter (circulated by email)
 - NDVA Newsletter (circulated by email)
 - Rowsley Parish Council Agenda Papers (circulated by email)
 - Rural Matters Newsletter (circulated by email)
 - Weekly Rural News Digest – (circulated by email)
 - Rural Opportunities Bulletins, Newsletter and Press releases - Rural Services Network (circulated by email)
 - Peak Park Authority Press Releases (circulated by email)
 - Derbyshire Dales District Council Press Releases (circulated by email)

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 18th April 2016 – including Parish Meeting at 7pm
- 18th July 2016
- Tuesday 29th November 2016
- Tuesday 24th May 2016
- 19th September 2016
- 20th June 2015
- 31st October 2016

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MINUTES

For the meeting on 29th February 2016 in the Cavendish Village Hall, Beeley

Councillors present:	Chris Hornsby Bob Damarell Siobhan Spencer Robert Webster	Apologies:	Cllr Pete Rowbotham PCSO Ian Phipps (Derbyshire Constabulary) Cllr Jo Wilde (Derbyshire County Council)
Others:	Cllr Hobson (Derbyshire Dales DC) Cllr Kath Potter (Peak Park) Sarah Porter		

PART 1 – NON CONFIDENTIAL ITEMS

*Report / Action
Required*

1. Apologies for absence were received from Cllr Pete Rowbotham, PCSO Ian Phipps and Cllr Jo Wilde.
2. There were no Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
3. Public speaking:
 - Police – PCSO Phipps sent an update that over the last 2 months (24/12/15 – 24/2/16) there have been 4 calls for service in the Beeley area:
 - 2 re sheep on the road
 - 1 re RTC
 - 1 re Concern for Safety
 - Cllr Kath Potter –
 - Thank you for attending the Rowsley Parish Council meeting when Chatsworth came and raised the congestion on Chatsworth Road.
 - Concern at Peak Park over the reduction in staffing numbers.
 - There is a planning training session on Thursday which Kath recommends attending.
 - Cllr Susan Hobson – Passed on a grant form for the Village Hall
4. No items from Part 1 of the Agenda should be taken with the public excluded.
5. The Minutes of the Meeting held on 18th January 2016 were approved.
6. Matters Arising (non decision making)
 - Playing Field was discussed under Item 7
 - Planning applications was discussed under Item 10
 - Precept has been submitted to Derbyshire Dales DC was noted
 - Church Car Park was discussed under Item 8
 - Correspondence actions as minuted was noted
 - Noticeboard – Clerk will get someone to have a look at it. Clerk
 - Defibrillator moving – The Devonshire Arms is going to take over the responsibility of the defibrillator and Nick Wood is organising this. Clerk will put in writing that the Parish Council are not responsible. Clerk
7. Playing Field
 - Walling Grant - Work has been completed and invoice received Clerk
 - Rospa Report Update – Will see what this year's report says
 - Inspections – Cllr Webster will do March. Cllr Webster
8. Church Car Park resurfacing
 - Clerk has met with Johnson Surfacing Ltd and waiting for a quote.
 - Clerk has received revised quotes from Shaun Brown Surfacing.
 - Clerk to approach the PCC about support. Clerk
9. Finance and Audit
 - Sector Led Audit – Agreed to sign up although don't meet the threshold.
 - Accounts to 21st February 2016 were noted
 - S137 requests – None
 - New expenditure approved: Clerk
 - Cheque 22149 – Clerk Pay and Expenses - £105.00
 - Cheque 22150 – Playing Field wall – £3,650.00 (Clerk will need to transfer money to current account to cover this cheque)
 - Expenditure noted:
 - None

- New income noted:
 - Car Park box – £11
 - Interest - £2.82 on savings account

10. Planning Applications

New:

- None

Enforcement:

- None

Existing:

- None

11. Correspondence:

- Draft Neighbourhood Plan - Ashover Parish – Clerk to email to thank them for this Clerk
- Queen’s 90th birthday – beacon or clean for the Queen – Do nothing official
- Highways Asset Infrastructure Management Strategy - Survey for Parish and Town Councils – Clerk to respond Clerk
- Land Registry notification for Beeley Hilltop and land in Beeley – Clerk explained the paperwork she has received and the email from Ian Else. There was a discussion about this and it was noted.
- Peak Neighbourhood Planning Roadshow – 23rd March at 5pm-9pm at ABC Bakewell – This was noted
- Buses consultation – Clerk circulated to the village and all encouraged to respond. Clerk

12. Feedback from Meetings and Training:

- Area Community Forum - Tuesday 23 February – Cllr Spencer didn’t make it.
- Councillor Training – 25th February – Cllr Webster attended this and found it interesting.

13. For information

- Breast Cancer Care Chatsworth Pink Ribbonwalk - Saturday 4 June 2016

14. DALC Circulars (all circulated by email):

- Circular 3 2016 - External Audit for Smaller Authorities - Transparency Fund – DALC Subscriptions 2016-2017 - DALC Spring Seminar - Training – Vacancies
- Circular 4 2016 - Grants – Training and events – DALC Annual Subscription invoices and information – Vacancies

15. Reading:

- Santander Statement
- Clerks and Councils Direct
- Arts Matters Newsletter (circulated by email)
- NDVA Newsletter (circulated by email)
- Rowsley Parish Council Agenda Papers (circulated by email)
- Rural Matters Newsletter (circulated by email)
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- | | | |
|---|-------------------------------------|--|
| • Tuesday 22 nd March 2016 | • Tuesday 24 th May 2016 | • 19 th September 2016 |
| • 18 th April 2016 – including Parish Meeting at 7pm | • 20 th June 2015 | • 31 st October 2016 |
| | • 18 th July 2016 | • Tuesday 29 th November 2016 |

Beeley Parish Council
Bank Rec. As at 21st February 2016

	Santander Current £	Santander Reserve £	Petty Cash	Summary £	
Cash Book : Bal b/fwd current A/C 1st April 2014	486.75	9,212.13	87.83	9,786.71	
plus : receipts	7,031.81	30.67	131.79	7,194.27	
less : payments	-7,381.38	-2,000.00	-105.00	-9,486.38	
unpresented items	0.00			0.00	
transferred from reserve a/c	0.00	0.00		0.00	
	<u>137.18</u>	<u>7,242.80</u>	<u>114.62</u>	<u>7,494.60</u>	0.00
Unpresented chqs		0.00		0.00	
Unpresented receipts		0.00		0.00	
Balance	<u>137.18</u>	<u>7,242.80</u>	<u>114.62</u>	<u>7,494.60</u>	
Bank : Current A/C - 15/03/16	137.16			137.16	
Deposit A/C - 15/03/16	0.00	7,242.80		7,242.80	
	<u>137.16</u>	<u>7,242.80</u>	<u>0.00</u>	<u>7,379.96</u>	
difference	0.02	0.00		114.64	
Signed by Responsible Finance Officer	_____		Date	_____	
Signed by Chairman	_____		Date	_____	

RESERVES				
	Current £	Reserve £	Total £	
Current Bank Balance as per cashbook and bank statements Start of Year	<u>137.16</u>	<u>7,242.80</u>	<u>7,379.96</u>	-114.64
Church Car Park	<u>0.00</u>	<u>6,000.00</u>	<u>6,000.00</u>	0.00
			<u>-1,379.96</u>	

Monthly Budget Monitoring

BEELEY PARISH COUNCIL		Year to Date at 15/03/16			Full Year Projection		
RECEIPTS & PAYMENTS ACCOUNT 2015 - 2016							
Date	15th March 2016	Actual £	11 Budget £	Difference	Actual £	Budget £	Difference
Month	11	To Date	To Date	£	Projected	For Year	£
PAYMENTS							
Administration							
Clerk's salary		1,024.21	1,721.53	697.32	1,878.03	1,878.03	0.00
Clerk's expenses		304.72	320.83	16.11	350.00	350.00	0.00
Councillor's expenses (travel & sub - £10 / person)		0.00	0.00	0.00	0.00	0.00	0.00
Training		0.00	0.00	0.00	0.00	0.00	0.00
Audit fees		81.00	183.33	102.33	200.00	200.00	0.00
Room hire		100.00	91.67	(8.33)	100.00	100.00	0.00
Subscription DALC		0.00	59.58	59.58	65.00	65.00	0.00
Website maintenance		221.86	183.33	(38.53)	200.00	200.00	0.00
Insurance		187.44	183.33	(4.11)	200.00	200.00	0.00
Stationery, Printing and Adverts		0.00	0.00	0.00	0.00	0.00	0.00
		1,919.23	2,743.61	824.38	2,993.03	2,993.03	0.00
Playing Field							
Maintenance		3,680.00	0.00	(3,680.00)	0.00	0.00	0.00
Safety Inspection		74.00	73.33	(0.67)	80.00	80.00	0.00
Grass cut		750.00	687.50	(62.50)	750.00	750.00	0.00
Rent		0.00	66.00	66.00	72.00	72.00	0.00
		4,504.00	826.83	(3,677.17)	902.00	902.00	0.00
Car Park							
Grass Cutting		150.00	0.00	(150.00)	0.00	0.00	0.00
Resurfacing		500.00	916.67	416.67	500.00	1,000.00	500.00
Donations banked		105.00	45.83	(59.17)	0.00	50.00	50.00
		755.00	962.50	207.50	500.00	1,050.00	550.00
Misc							
Bench - maintenance		0.00	0.00	0.00	0.00	0.00	0.00
Grit Bins and salt refills		0.00	0.00	0.00	0.00	0.00	0.00
Bus Shelter		0.00	0.00	0.00	0.00	0.00	0.00
Donations		0.00	0.00	0.00	0.00	0.00	0.00
Election Costs		93.35	608.00	514.65	608.00	608.00	0.00
		93.35	608.00	514.65	608.00	608.00	0.00
Neighbourhood Watch							
Neighbourhood Watch		0.00	84.23	84.23	0.00	91.89	91.89
		0.00	84.23	84.23	0.00	91.89	91.89
S137 Grants							
S137 grants		200.00	366.67	166.67	400.00	400.00	0.00
		200.00	366.67	166.67	400.00	400.00	0.00
Total Payments							
		7,471.58	5,591.84	(1,879.74)	5,403.03	6,044.92	641.89
VAT		14.80	0.00	(14.80)	30.00	30.00	0.00
Total Payments after VAT							
		7,486.38	5,591.84	(1,894.54)	5,433.03	6,074.92	641.89
		Actual £	Budget £	Difference	Actual £	Budget £	Difference
		To Date	To Date	£	Projected	For Year	£
Bank Interest		2,030.68	0.92	2,029.76	1.00	1.00	0.00
Grant		0.00	135.67	(135.67)	148.00	148.00	0.00
Chatsworth Grant		500.00	458.33	41.67	500.00	500.00	0.00
DDDC Reimbursements		285.00	261.25	23.75	285.00	285.00	0.00
Car Park Donations		131.79	45.83	85.96	50.00	50.00	0.00
Car Park Donations banked		105.00	45.83	59.17	50.00	50.00	0.00
Misc		0.00	45.83	(45.83)	50.00	50.00	0.00
Vat		44.80	27.50	17.30	30.00	30.00	0.00
Total Receipts before precept							
		3,097.27	1,021.17	2,076.10	1,114.00	1,114.00	0.00
RECEIPTS							
Precept		4,097.00	4,026.92	70.08	4,097.00	4,393.00	-296.00
		7,194.27	5,048.08	2,146.19	5,211.00	5,507.00	(296.00)
		-292.11	-543.76	251.65	-222.03	-567.92	345.89