

- Car Park box – £21.21
- Interest - £1.78

10 Planning Applications

New:

- NP/DDD/1116/1107 - Dukes Barn, School Lane, Beeley - Kitchen reconfiguration and extension of dining facilities To discuss

Enforcement:

- The Stables – no application has been submitted so should the work be out back to the original state. Clerk emailed planning and they are chasing the applicant To note

Existing:

- NP/DDD/0916/0881 - Chatsworth House, Chatsworth, DE45 1PP - Temporary use of land for a horticultural show, including the erection of temporary structures, on a yearly basis, with associated operational development, river crossings and other features and the creation of temporary show gardens – Granted conditionally To note

11 Correspondence:

- BT Telephone Box Closure Programme Consultation To discuss
- Consultation on Publication version of the Development Management Policies document, forming Part 2 of the Local Plan for the Peak District National Park To respond?

12 Feedback from Meetings and Training:

- None

13 For information

- Shale Gas and Fracking Informative Note - November 2016 To note
- Update on Better Care Closer to Home Consultation
- Confirmation received from Santander over changes to signatories

14 DALC Circulars (all circulated by email):

- Circular 16 - Farewell to Sarita Welcome Wendy - AGM update - National Min Wage - Police & Crime Commissioner Funding - Bright Ideas Fund - Neighbourhood Planning update - Grants for Green Spaces – Training To note
- Circular 17 - 16-18 National Salary Award - Derbyshire Alert Messaging System - HR for busy councils - DCC Parish & Town Liaison Forum - Responsive Bus Service for Rural Residents - Updated Legal Topic Notes - NALC opposes council tax referendum principles for local Councils

15 Reading (circulated by email):

- Santander Statement (paper) All to be read
- Groundwork Quarterly Newsletter
- Rowsley Parish Council Agenda Papers
- Rural Matters Newsletter
- Weekly Rural News Digest
- Rural Opportunities Bulletins, Newsletter and Press releases - Rural Services Network
- Peak Park Authority Press Releases
- Derbyshire Dales District Council Press Releases
- Police Alerts

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND -

- | | | |
|---|-----------------------------------|---------------------------------|
| • 16 th January 2017 | • 20 th February 2017 | • 20 th March 2017 |
| • 10 th April 2017 – including Parish Meeting at 7pm | • 15 th May 2017 | • 19 th June 2017 |
| • 17 th July 2017 | • 18 th September 2017 | • 16 th October 2017 |
| • 20 th November 2017 | | |

BEELEY PARISH COUNCIL

Clerk: Sarah Porter

Phone: 01629 732365

Email: beeleyparishcouncil@gmail.com

Web: www.beeleyparishcouncil.org.uk

MINUTES

For the meeting on Monday 31st October 2016 in the Cavendish Village Hall, Beeley

Councillors present:	Chris Hornsby Bob Damarell Pete Rowbotham Siobhan Spencer Robert Webster	Apologies:	PCSO Ian Phipps (Derbyshire Constabulary) Cllr Kath Potter (Peak Park) Cllr Jo Wild (Derbyshire County Council)
Others:	Cllr Susan Hobson (Derbyshire Dales DC) Sarah Porter		

PART 1 – NON CONFIDENTIAL ITEMS

*Report / Action
Required*

1. Apologies for absence were received from Cllr Jo Wild, Cllr Kath Potter and PCSO Ian Phipps
2. There were no Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
3. Public speaking:
 - Cllr Susan Hobson – She has reported to the Police seeing a naked man up by Flash Lane. This is the second sighting of unusual nakedness. This was noted.
 - Police – PCSO Phipps explained that his patch is getting bigger and so he will be unable to provide Police reports like this in the future. He advised to Council to use the Police.Uk web site <https://www.police.uk/> where people can look at what is going on in their local area and find out quite a lot of information. It only reports crime not calls for service.
4. No items from Part 1 of the Agenda should be taken with the public excluded.
5. The Minutes of the Meeting held on 19th September 2016 were approved.
6. Matters Arising (non decision making)
 - Playing Field was discussed under Item 7
 - Planning applications was discussed under Item 9
 - Correspondence actioned as minuted
7. Playing Field
 - Walling – Removal of waste stone to be completed
 - Gate repair – It was decided it was fine without the piece of wood.
 - Inspections – Cllr Webster has completed the inspections. The elder is growing over the wall and needs pruning.
8. Village Hall Lease Renewal
Cllr Spencer has had all the lease information. The lease will be with the Village Hall Charity name and not Beeley Parish Council.
The accounts will come to the Parish Council for information once a year. This was suggested Clerk to happen at the AGM.
Cllr Spencer gave an update on the hall roof. It has been delayed due to the insulation being more money than originally quoted. The new heater is in the disabled toilet.
9. BOAT
Rupert Turner has emailed the County Council. They plan to repair the surfacing before the end of the financial year but have no plans (due to budget restrictions) to implement a Traffic Restriction Order.
10. Church Car Park
It was agreed to wait until the Church roof has been completed to move this forward. Clerk Clerk will look in to potential grants and check whether planning permission is required.
11. Finance and Audit
 - Accounts to 21st October 2016 were noted
 - Draft Budget 2017-2018 was discussed and a suggestion to increase to 1.5%
 - Ground maintenance contract – Last tendered for 2014 cutting so agreed to get 3 Clerk quotes based on the same tender document as before.
 - S137 requests – None
 - New expenditure approved: Clerk
 - Cheque 22172 – Clerk Pay and Expenses - £214.62
 - Cheque 22173 – Village Hall Hire – £190

- Expenditure noted:
 - Cheque 22169 – Ground maintenance – £225
- New income noted:
 - Car Park box – £18.75
 - Interest – £1.84

12. Planning Applications

New:

- None

Enforcement:

- The Stables – no application has been submitted so should the work be out back to the original state. Clerk emailed planning and they are chasing the applicant

Existing:

- NP/DDD/0916/0881 - Chatsworth House, Chatsworth, DE45 1PP - Temporary use of land for a horticultural show, including the erection of temporary structures, on a yearly basis, with associated operational development, river crossings and other features and the creation of temporary show gardens

13. Correspondence:

- Snow Warden Scheme – Clerk has signed up for the scheme again and ordered half a pallet of grit.
- Draft Strategic Environmental Assessment - Ashover Parish Neighbourhood Plan – this was noted

14. Feedback from Meetings and Training:

- District Council Area Community Forums – no one was able to attend

15. For information

- None

16. DALC Circulars (all circulated by email):

- Circular 15 2016 - Council Tax Referendum Principles - New DALC Service Cemeteries & Burial Grounds - Tesco Bags of Help - Neighbourhood Planning
- Annual Report 2015-16

17. Reading:

- Santander Statement
- Monitoring and Enforcement Quarterly Review October 2016 (circulated by email)
- Rowsley Parish Council Agenda Papers (circulated by email)
- Rural Matters Newsletter (circulated by email)
- Weekly Rural News Digest – (circulated by email)
- Rural Opportunities Bulletins, Newsletter and Press releases - Rural Services Network (circulated by email)
- Peak Park Authority Press Releases (circulated by email)
- Derbyshire Dales District Council Press Releases (circulated by email)
- Police Alerts (circulated by email)

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- | | | |
|---|-----------------------------------|---------------------------------|
| • Tuesday 29 th November 2016 | • 20 th February 2017 | • 20 th March 2017 |
| • 16 th January 2017 | • 15 th May 2017 | • 19 th June 2017 |
| • 10 th April 2017 – including Parish Meeting at 7pm | • 18 th September 2017 | • 16 th October 2017 |
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BEELEY PARISH COUNCIL

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SPECIFICATION FOR VILLAGE MAINTENANCE CONTRACT

Introduction

Beeley is a picturesque country village situated on the Chatsworth Estate. Maintenance of this village has been by contract since 2009. Areas that need maintaining are the Playing Field, Church car park and footpaths.

Requirement

The different areas of the village that need maintaining can be broken down as follows:

Playing Field

- To mow and keep the field in good order to play on (more in the main growing season than out of season)
- To strim around play equipment, rubbish bin, bank and field edges
- To trim back plants growing over the wall with the footpath

Car Park

- Mow grass areas as required
- Keep car park surface sprayed off of weed
- Keep beds either side of gate weeded and trimmed back to kerb stones

Footpaths

- To remove leaf from the footpaths around the triangle in the centre of the village, by the Church and along school lane
- To strim the footpath along the brook between the corner of the road and the cul de sac and to clear the steps to the brook

We expect the contractor to supply appropriate equipment and comply with relevant Health and Safety requirements.

If you would like to be shown around the village to understand the specification further please contact the Clerk on 01629 732365.

Resources

Beeley Parish Council is a small Council with a small precept and so this needs to be borne in mind when tendering.

Beeley Parish Council
Bank Rec. As at 21st October 2016

	Santander Current £	Santander Reserve £	Petty Cash	Summary £	
Cash Book : Bal b/fwd current A/C 1st April 2015	30.47	7,244.90	0.00	7,275.37	
plus : receipts	9,690.82	15.53	151.84	9,858.19	
less : payments	-8,704.12		0.00	-8,704.12	
unpresented items	0.00			0.00	
transferred from reserve a/c	0.00	0.00		0.00	
	<u>1,017.17</u>	<u>7,260.43</u>	<u>151.84</u>	<u>8,429.44</u>	0.00
Unpresented chqs	190.00	0.00		190.00	
Unpresented receipts	0.00	0.00		0.00	
Balance	<u>1,207.17</u>	<u>7,260.43</u>	<u>151.84</u>	<u>8,619.44</u>	
Bank : Current A/C - 21/11/16	1,207.17			1,207.17	
Deposit A/C - 21/11/16	0.00	7,260.43		7,260.43	
	<u>1,207.17</u>	<u>7,260.43</u>	<u>0.00</u>	<u>8,467.60</u>	
difference	0.00	0.00		151.84	
Signed by Responsible Finance Officer	_____		Date	_____	
Signed by Chairman	_____		Date	_____	

RESERVES				
	Current £	Reserve £	Total £	
Current Bank Balance as per cashbook and bank statements Start of Year	<u>1,207.17</u>	<u>7,260.43</u>	<u>8,467.60</u>	-151.84
Church Car Park	<u>0.00</u>	<u>6,000.00</u>	<u>6,000.00</u>	0.00
			<u>-2,467.60</u>	

Monthly Budget Monitoring

BEELEY PARISH COUNCIL		Year to Date at 21/10/16			Full Year Projection		
RECEIPTS & PAYMENTS ACCOUNT 2016 - 2017		6					
Date	21st October 2016	Actual £	Budget £	Difference	Actual £	Budget £	Difference
Month	6	To Date	To Date	£	Projected	For Year	£
PAYMENTS	Administration						
	Clerk's salary	766.50	939.02	172.52	1,878.03	1,878.03	0.00
	Clerk's expenses	262.81	175.00	(87.81)	350.00	350.00	0.00
	Councillor's expenses (travel & sub - £10 / person)	0.00	0.00	0.00	0.00	0.00	0.00
	Training	0.00	0.00	0.00	0.00	0.00	0.00
	Audit fees	51.80	100.00	48.20	200.00	200.00	0.00
	Room hire	190.00	50.00	(140.00)	100.00	100.00	0.00
	Subscription DALC	0.00	32.50	32.50	65.00	65.00	0.00
	Website maintenance	134.88	100.00	(34.88)	200.00	200.00	0.00
	Insurance	471.75	100.00	(371.75)	200.00	200.00	0.00
	Stationery, Printing and Adverts	0.00	0.00	0.00	0.00	0.00	0.00
		1,877.74	1,496.52	(381.23)	2,993.03	2,993.03	0.00
	Playing Field						
	Maintenance	5,443.00	0.00	(5,443.00)	0.00	0.00	0.00
	Safety Inspection	127.00	40.00	(87.00)	80.00	80.00	0.00
	Grass cut	775.00	375.00	(400.00)	750.00	750.00	0.00
	Rent	72.00	36.00	(36.00)	72.00	72.00	0.00
		6,417.00	451.00	(5,966.00)	902.00	902.00	0.00
	Car Park						
	Grass Cutting	200.00	0.00	(200.00)	0.00	0.00	0.00
	Resurfacing	0.00	500.00	500.00	0.00	1,000.00	1,000.00
	Donations banked	0.00	25.00	25.00	0.00	50.00	50.00
		200.00	525.00	325.00	0.00	1,050.00	1,050.00
	Misc						
	Bench - maintenance	110.00	0.00	(110.00)	0.00	0.00	0.00
	Grit Bins and salt refills	0.00	0.00	0.00	0.00	0.00	0.00
	Bus Shelter	0.00	0.00	0.00	0.00	0.00	0.00
	Donations	0.00	0.00	0.00	0.00	0.00	0.00
	Election Costs	0.00	608.00	608.00	608.00	608.00	0.00
		110.00	608.00	498.00	608.00	608.00	0.00
	Neighbourhood Watch						
	Neighbourhood Watch	0.00	45.95	45.95	0.00	91.89	91.89
		0.00	45.95	45.95	0.00	91.89	91.89
	S137 Grants						
	S137 grants	0.00	200.00	200.00	400.00	400.00	0.00
		0.00	200.00	200.00	400.00	400.00	0.00
	Total Payments	8,604.74	3,326.46	(5,278.28)	4,903.03	6,044.92	1,141.89
	VAT	99.38	0.00	(99.38)	30.00	30.00	0.00
	Total Payments after VAT	8,704.12	3,326.46	(5,377.66)	4,933.03	6,074.92	1,141.89
		Actual £	Budget £	Difference	Actual £	Budget £	Difference
		To Date	To Date	£	Projected	For Year	£
	Bank Interest	215.53	0.50	215.03	1.00	1.00	0.00
	Grant	1,667.04	74.00	1,593.04	148.00	148.00	0.00
	Chatsworth Grant	0.00	250.00	(250.00)	500.00	500.00	0.00
	DDDC Reimbursements	0.00	142.50	(142.50)	285.00	285.00	0.00
	Car Park Donations	151.84	25.00	126.84	50.00	50.00	0.00
	Car Park Donations banked	0.00	25.00	(25.00)	50.00	50.00	0.00
	Misc	3,700.00	25.00	3,675.00	50.00	50.00	0.00
	Vat	26.78	15.00	11.78	30.00	30.00	0.00
	Total Receipts before precept	5,761.19	557.00	5,204.19	1,114.00	1,114.00	0.00
RECEIPTS	Precept	4,097.00	2,196.50	1,900.50	4,097.00	4,393.00	-296.00
		9,858.19	2,753.50	7,104.69	5,211.00	5,507.00	(296.00)
		1,154.07	-572.96	1,727.03	277.97	-567.92	845.89

		2010-2011 actual	2011-2012 actual	2012-2013 actual	2013-2014 actual	2014-2015 actual	2015-2016 actual	2016 - 2017 budget	2016-2017 actual to decisions made to September 2016	Revised estimate 2016-2017	Proposed Budget 2017-2018	
Expenditure												
Admin	Clerk Salary	1,149.12	1,038.23	803.25	895.47	1,152.05	1,176.46	2,184.00	598.50	1,200.00	2,184.00	Have to budget for maximum
	Clerk Expenses and home office	547.30	286.00	267.31	529.10	208.84	311.20	300.00	216.19	300.00	300.00	
	Councillors Expenses	-	-	-	-	-	-	-	-	-	-	
	Training	-	-	-	-	-	-	-	-	-	-	Included in DALC subs
	Annual Audit	89.25	397.00	218.00	176.00	153.00	81.00	100.00	51.80	51.80	80.00	
	Room Hire	-	-	-	-	-	100.00	100.00	-	190.00	100.00	15-16 was for 14-15.....
	Subs	-	121.62	90.81	61.42	102.03	62.96	65.00	-	65.00	65.00	
	Website	-	-	-	-	301.19	209.88	200.00	134.88	200.00	200.00	
	Insurance	429.64	426.50	390.93	247.44	187.44	187.44	200.00	471.75	471.75	500.00	
Stationary	-	-	-	-	1.08	-	-	-	-	-		
Playing Field	Maintenance	-	-	-	-	-	3,680.00	200.00	5,443.00	5,443.00	200.00	Wall in 15-16 and 16-17
	Safety Inspections	-	138.36	75.60	81.60	74.00	74.00	80.00	127.00	127.00	80.00	includes Chubb to 2013/2014
	Grass cutting	1,120.00	1,305.00	885.00	970.00	1,000.00	750.00	1,000.00	775.00	775.00	1,000.00	Not split between car park and here until 2015/2016
	Rent	58.75	60.00	29.10	72.00	120.00	-	72.00	72.00	72.00	72.00	
Car Park	Grass cutting	-	-	-	-	-	150.00	150.00	200.00	200.00	200.00	
	Resurfacing	-	-	-	290.00	-	500.00	1,000.00	-	-	1,000.00	£5,000 accumulated towards main resurface over last four years with
	Donations banked	-	-	-	-	-	220.00	-	-	200.00	-	
Misc	Bench maintenance	-	-	-	-	-	-	-	110.00	110.00	-	
	Grit bins and Salt	-	-	-	-	-	-	-	-	-	-	
	Bus shelter	-	-	-	-	1,015.00	-	-	-	-	-	
	Donations	-	-	-	-	50.00	-	-	-	-	-	
	Election expenses	-	194.15	-	-	-	93.35	-	-	-	-	
Neighbourhood Watch		-	-	-	-	-	-	91.89	-	-	91.89	From Neighbourhood Watch group
S137 Grants		-	-	-	-	350.00	200.00	400.00	-	200.00	400.00	
VAT		-	-	-	-	58.80	26.78	15.00	99.38	120.00	100.00	
P r o j e c t s a n d	Village Hall repairs	8,306.90	2,890.50	-	-	-	-	-	-	-	-	
	Playing Field	20,482.87	-	-	-	-	-	-	-	-	-	
	Bank charges	14.51	-	-	-	-	-	-	-	-	-	
	Legal fees	-	-	-	-	-	-	-	-	-	-	
	Miscellaneous	80.00	55.00	-	8,833.68	-	-	-	-	-	-	2013/2014 bought a safety sign, football goals, slide and gave income to the Hall that had been paid in error to the Council
	Village Hall Rent	117.00	171.18	-	-	-	-	-	-	-	-	
Village Hall	Cleaning and maintenance	1,438.14	1,354.14	2,031.41	-	-	-	-	-	-	-	
	Electricity and Water	3,512.49	1,588.58	2,799.49	-	-	-	-	-	-	-	
	Events	-	776.71	132.00	-	-	-	-	-	-	-	
	Promotion	-	86.00	80.00	-	-	-	-	-	-	-	
	Misc	436.40	214.12	4,205.71	-	-	-	-	-	-	-	
Total Expenditure		£37,782.37	£11,103.09	£12,008.61	£12,156.71	£4,773.43	£7,823.07	£6,157.89	£8,299.50	£9,725.55	£6,572.89	

Income												
Precept		3,903.00	4,098.00	4,221.00	4,024.00	4,097.00	4,097.00	4,097.00	4,097.00	4,097.00	4,158.00	1.5% increase
Grant						148.00	-	-	1,667.04	1,667.04	-	Includes Tax Support Grant when had
Donation from Chatsworth for maintenance of village		500.00	500.00	500.00	500.00	500.00	500.00	500.00	-	500.00	500.00	Not guaranteed
Current account Interest		671.62	0.88	1.13	1.27	0.12	-	-	200.00	200.00	-	16-17 compensation
Deposit account Interest		-	-	-	-	112.13	32.78	25.00	11.91	15.00	25.00	
Reimbursable expenditure		285.00	285.00	285.00	285.00	285.00	285.00	285.00	-	285.00	285.00	
Car Park donation box		98.96	108.61	86.48	76.26	51.87	132.17	80.00	111.88	200.00	80.00	
Car Park donation box (banked)		-	-	-	-	-	220.00	80.00	-	200.00	80.00	
Misc		26,238.61	301.05	5,450.00	197.00	-	-	-	3,700.00	3,700.00	-	16-17 waller refund
VAT Rebate		3,879.33	375.65	704.35	227.79	1,460.95	44.80	15.00	26.78	50.00	100.00	
Hall Hire Income		3,482.78	4,299.00	5,518.00	50.00	-	-	-	-	-	-	
Hall Events and		-	2,024.75	1,309.70	-	-	-	-	-	-	-	
Croft Hire Income		-	120.00	120.00	-	-	-	-	-	-	-	
Close Hall account		-	-	-	-	-	-	-	-	-	-	
Neighbourhood Watch		-	-	-	-	-	-	-	-	-	-	
Total Income		£39,059.30	£12,112.94	£18,195.66	£5,361.32	£6,655.07	£5,311.75	£5,082.00	£9,814.61	£10,914.04	£5,228.00	

Balance bought forward from previous year	£6,226.63	£7,503.56	£8,513.41	£14,700.46	£7,905.07	£9,786.71	£7,275.39	£7,275.39	£7,275.39	£7,275.39	£8,463.88
Plus income	£39,059.30	£12,112.94	£18,195.66	£5,361.32	£6,655.07	£5,311.75	£5,082.00	£9,814.61	£10,914.04	£5,228.00	
Less expenditure	£37,782.37	£11,103.09	£12,008.61	£12,156.71	£4,773.43	£7,823.07	£6,157.89	£8,299.50	£9,725.55	£6,572.89	
Annual Profit/loss	£1,276.93	£1,009.85	£6,187.05	£-6,795.39	£1,881.64	£-2,511.32	£-1,075.89	£1,515.11	£1,188.49	£-1,344.89	
Balance carry forward	£7,503.56	£8,513.41	£14,700.46	£7,905.07	£9,786.71	£7,275.39	£6,199.50	£8,790.50	£8,463.88	£7,118.99	