

BEELEY PARISH COUNCIL

Clerk: Sarah Porter

Phone: 01629 732365

Email: beeleyparishcouncil@gmail.com

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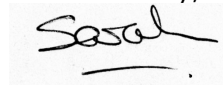
8th May 2017

Dear Councillor,

You are summoned to attend the Beeley Parish Council Annual General and Ordinary meetings on **15th May 2016 at 7.30pm at the Cavendish Village Hall, Beeley.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sarah Porter

ANNUAL GENERAL MEETING AGENDA

		<i>Action Required</i>
1.	Election of Chair	Approval
2.	Election of Vice-Chair	Approval
3.	Apologies for absence	To note
4.	To confirm the Minutes of the Annual General Meeting held on 24 th May 2016	Approval
5.	Accounts for the year 2016-2017 and Annual Audit Return – Appendix 1	Approval
6.	Code of Conduct	Approval
7.	Register of Interest Forms	To complete
8.	AGM Closed move on to Council meeting	

DATE OF NEXT AGM

- Monday 14th May 2018

Held at 7.30pm in the Village Hall

MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

BEELEY PARISH COUNCIL

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ANNUAL GENERAL MEETING MINUTES

For the meeting on 24th May 2016 in Cavendish Village Hall, Beeley

Councillors present: Chris Hornsby
Pete Rowbotham
Siobhan Spencer
Robert Webster

Apologies: Cllr Bob Damarell
PCSO Ian Phipps
Cllr Jo Wild (DCC)
Cllr Susan Hobson (DDDC)
Cllr Kath Potter

Others present: Peter Morton
Sarah Porter

*Action
Require*

1. Election of Chair – Cllr Robert Webster nominated Cllr Hornsby and Cllr Siobhan Spencer seconded. This was unanimously approved.
2. Election of Vice-Chair – Cllr Peter Rowbotham nominated Cllr Robert Webster and Cllr Chris Hornsby seconded. This was unanimously approved.
3. Apologies for absence were received from Cllr Bob Damarell, PCSO Ian Phipps and Cllr Susan Hobson.
4. The Minutes of the Annual General Meeting held on 22nd May 2015 were approved. Cllr Spencer explained that the high cleaning line was due to it including the mowing and baby change.
5. Accounts for the year 2015-2016 and Annual Audit Return were approved:

	Santander Current £	Santander Reserve £	Petty Cash	Summary £
Cash				
Book : Bal b/fwd current A/C 1st April 2015	486.75	9,212.13	87.83	9,786.71
plus : receipts	5,146.81	32.77	132.17	5,311.75
less : payments	-7,603.07		-220.00	-7,823.07
unpresented items	0.00			0.00
transferred from reserve a/c	2,000.00	2,000.00		4,000.00
	<u>30.49</u>	<u>7,244.90</u>	<u>0.00</u>	<u>7,275.39</u>
Unpresented chqs		0.00		0.00
Unpresented receipts		0.00		0.00
Balance	<u>30.49</u>	<u>7,244.90</u>	<u>0.00</u>	<u>7,275.39</u>
Bank : Current A/C - 01/04/16	30.47			30.47
Deposit A/C - 01/04/16	0.00	7,244.90		7,244.90
	<u>30.47</u>	<u>7,244.90</u>	<u>0.00</u>	<u>7,275.37</u>

6. Standing Orders – No changes are required and the existing Standing Orders continue
7. Financial Regulations – The new regulations were approved and the tender limit has been reduced from £60,000 to £15,000

8. Report from the Village Hall Trustees
 Cllr Spencer explained that the income has increased over the last few years. This year's includes two grants. £305 was raised for a memorial bench. A new roof will be installed in August and the toilet windows have been inner glazed. The hand dryers are being changed to be environmentally friendly ones. The chairs are being replaced to one sort throughout. The plan is to look at improving the storage this year and the WI room for Heritage items. The cladding still needs looking at.
 The PAT testing lapsed this year.
 There was concern over the audit in 2015 as not a full audit was undertaken. This year the audit will be undertaken by someone else.
 The Trust Deed is still in operation.
 Nick Wood has given Cllr Spencer a letter saying that he is willing to renew the lease for another 20 years. This will come to the Parish Council in September. There was a discussion about whether this would be the time to review the lease and the Charity Trust. This is something the Trustees and the Parish Council need to discuss.
- Trustees
and
Councillors
9. Code of Conduct was approved
10. Register of Interest Forms need to be completing All
11. AGM Closed moved on to Council meeting

DATE OF NEXT AGM

- Monday 15th May 2017

Held at 7.30pm in the Village Hall

Beeley Parish Council
Bank Rec. As at 31st March 2017

	Santander Current £	Santander Reserve £	Petty Cash	Summary £	
Cash Book : Bal b/fwd current A/C 1st April 2015	30.47	7,244.90	0.00	7,275.37	
plus : receipts	10,990.82	18.71	480.39	11,489.92	
less : payments	-9,570.49		-390.00	-9,960.49	
unpresented items	0.00			0.00	
transferred from reserve a/c	0.00	0.00		0.00	
	<u>1,450.80</u>	<u>7,263.61</u>	<u>90.39</u>	<u>8,804.80</u>	0.00
Unpresented chqs	0.00	0.00		0.00	
Unpresented receipts	0.00	0.00		0.00	
Balance	<u>1,450.80</u>	<u>7,263.61</u>	<u>90.39</u>	<u>8,804.80</u>	
Bank : Current A/C - 03/05/17	1,452.97			1,452.97	
Deposit A/C - 06/03/17	0.00	7,263.61		7,263.61	
	<u>1,452.97</u>	<u>7,263.61</u>	<u>0.00</u>	<u>8,806.97</u>	
difference	-2.17	0.00		-2.17	
Signed by Responsible Finance Officer	_____		Date	_____	
Signed by Chairman	_____		Date	_____	

RESERVES				
	Current £	Reserve £	Total £	
Current Bank Balance as per cashbook and bank statements Start of Year	<u>1,452.97</u>	<u>7,263.61</u>	<u>8,716.58</u>	-88.22
Church Car Park	<u>0.00</u>	<u>6,000.00</u>	<u>6,000.00</u>	0.00
			<u>-2,716.58</u>	

Monthly Budget Monitoring

BEELEY PARISH COUNCIL		Year to Date at 31/03/17			Full Year Projection		
RECEIPTS & PAYMENTS ACCOUNT 2016 - 2017		12					
Date	31st March 2017	Actual £	Budget £	Difference	Actual £	Budget £	Difference
Month	12	To Date	To Date	£	Projected	For Year	£
PAYMENTS	Administration						
	Clerk's salary	1,323.00	1,878.03	555.03	1,878.03	1,878.03	0.00
	Clerk's expenses	269.41	350.00	80.59	350.00	350.00	0.00
	Councillor's expenses (travel & sub - £10 / person)	0.00	0.00	0.00	0.00	0.00	0.00
	Training	0.00	0.00	0.00	0.00	0.00	0.00
	Audit fees	51.80	200.00	148.20	200.00	200.00	0.00
	Room hire	190.00	100.00	(90.00)	100.00	100.00	0.00
	Subscription DALC	0.00	65.00	65.00	65.00	65.00	0.00
	Website maintenance	234.88	200.00	(34.88)	200.00	200.00	0.00
	Insurance	471.75	200.00	(271.75)	200.00	200.00	0.00
	Stationery, Printing and Adverts	0.00	0.00	0.00	0.00	0.00	0.00
		2,540.84	2,993.03	452.19	2,993.03	2,993.03	0.00
	Playing Field						
	Maintenance	5,505.25	0.00	(5,505.25)	0.00	0.00	0.00
	Safety Inspection	127.00	80.00	(47.00)	80.00	80.00	0.00
	Grass cut	775.00	750.00	(25.00)	750.00	750.00	0.00
	Rent	72.00	72.00	0.00	72.00	72.00	0.00
		6,479.25	902.00	(5,577.25)	902.00	902.00	0.00
	Car Park						
	Grass Cutting	200.00	0.00	(200.00)	0.00	0.00	0.00
	Resurfacing	0.00	1,000.00	1,000.00	0.00	1,000.00	1,000.00
	Donations banked	390.00	50.00	(340.00)	0.00	50.00	50.00
		590.00	1,050.00	460.00	0.00	1,050.00	1,050.00
	Misc						
	Bench - maintenance	110.00	0.00	(110.00)	0.00	0.00	0.00
	Grit Bins and salt refills	0.00	0.00	0.00	0.00	0.00	0.00
	Bus Shelter	0.00	0.00	0.00	0.00	0.00	0.00
	Donations	126.40	0.00	(126.40)	126.40	0.00	(126.40)
	Election Costs	0.00	608.00	608.00	608.00	608.00	0.00
		236.40	608.00	371.60	734.40	608.00	(126.40)
	Neighbourhood Watch						
	Neighbourhood Watch	0.00	91.89	91.89	0.00	91.89	91.89
		0.00	91.89	91.89	0.00	91.89	91.89
	S137 Grants						
	S137 grants	0.00	400.00	400.00	400.00	400.00	0.00
		0.00	400.00	400.00	400.00	400.00	0.00
	Total Payments	9,846.49	6,044.92	(3,801.57)	5,029.43	6,044.92	1,015.49
	VAT	114.00	0.00	(114.00)	30.00	30.00	0.00
	Total Payments after VAT	9,960.49	6,044.92	(3,915.57)	5,059.43	6,074.92	1,015.49
		Actual £	Budget £	Difference	Actual £	Budget £	Difference
		To Date	To Date	£	Projected	For Year	£
	Bank Interest	218.71	1.00	217.71	1.00	1.00	0.00
	Grant	1,667.04	148.00	1,519.04	148.00	148.00	0.00
	Chatsworth Grant	500.00	500.00	0.00	500.00	500.00	0.00
	DDDC Reimbursements	285.00	285.00	0.00	285.00	285.00	0.00
	Car Park Donations	480.39	50.00	430.39	50.00	50.00	0.00
	Car Park Donations banked	390.00	50.00	340.00	50.00	50.00	0.00
	Misc	3,825.00	50.00	3,775.00	50.00	50.00	0.00
	Vat	26.78	30.00	(3.22)	30.00	30.00	0.00
	Total Receipts before precept	7,392.92	1,114.00	6,278.92	1,114.00	1,114.00	0.00
RECEIPTS	Precept	4,097.00	4,393.00	(296.00)	4,097.00	4,393.00	-296.00
		11,489.92	5,507.00	5,982.92	5,211.00	5,507.00	(296.00)
		1,529.43	-537.92	2,067.35	151.57	-567.92	719.49

Payments

BEELEY PARISH COUNCIL
PAYMENTS 2016 - 2017

DATE	Cheque	Paid To/Details	Cleared Account	Meeting Approval	ADMINISTRATION										PLAYING FIELD				CAR PARK			MISCELLANEOUS						NW	DONATIONS	TOTAL	VAT	TOTAL				
					Clerk's Salary	Clerk's Expenses	Councillor's Expenses	Training	Audit Fees	Room Hire	Subs	Website	Insurance	Stationery, Printing and Adverts.	Maintenance	Safety Inspection	Grass cutting	Rent	Grass Cutting	Resurfacing	Donations banked	Bench Maintenance	Grill Bins & Salt	Bus Shelter	Donations	Transfer from R to C	Election						Neighbourhood Watch	S137	By Category	By Item
					Budget	1,878.03	350.00	0.00	0.00	200.00	100.00	65.00	200.00	200.00	187.44	0.00	0.00	80.00	750.00	72.00	200.00	1,000.00	0.00	0.00	0.00	0.00	608.00	91.89	400.00	6,194.92						
					Revised Budget	850.00	300.00	0.00	0.00	81.00	100.00	65.00	200.00	200.00	187.44	0.00	30.00	80.00	74.00	750.00	72.00	150.00	500.00	185.00	0.00	0.00	0.00	0.00	83.35	0.00	300.00	4,037.79				
18/04/2016	22153	Clerk Pay and expenses	27/04/2016	18/04/2016		52.50	200.00																										252.50		252.50	
18/04/2016	22154	Chatsworth - Playing Field rent	26/04/2016	18/04/2016																													72.00		72.00	
18/04/2016	22155	Haddon Landscape - Grounds	25/04/2016	18/04/2016																													200.00		200.00	
24/05/2016	22156	Clerk Pay and expenses	02/06/2015	24/05/2016		199.50																											199.50		199.50	
24/05/2016	22157	Haddon Landscape - Grounds	03/06/2016	24/05/2016																													125.00		125.00	
24/05/2016	22158	Brian Wood - Internal Audit	08/06/2016	24/05/2016				51.80																									51.80		51.80	
24/05/2016	22159	Community Lincs - Insurance	21/06/2016	24/05/2016																													471.75		471.75	
24/05/2016	22160	Steve Cordingley - Website	13/06/2016	24/05/2016																													134.88	11.98	146.86	
24/05/2016	22161	Online Playground - swings	05/07/2016	24/05/2016																													373.00	74.17	447.17	
20/06/2016	22162	Clerk Pay and expenses	30/06/2016	20/06/2016		126.00	16.19																										142.19		142.19	
20/06/2016	22163	Wall Report - T Wragg	06/07/2016	20/06/2016																													50.00		50.00	
20/06/2016	22164	Rospa	05/07/2016	20/06/2016																													77.00	15.40	92.40	
27/06/2016	22165	Haddon Landscape - Grounds	05/07/2016	18/07/2016																													150.00		150.00	
18/07/2016	22166	Clerk Pay and expenses	27/07/2016	18/07/2016		84.00																											84.00		84.00	
05/09/2016	22167	Haddon Landscape - Grounds	13/09/2016	18/07/2016																													200.00		200.00	
19/09/2016	22168	Clerk Pay and expenses	28/09/2016	19/09/2016		136.50																												136.50		136.50
19/09/2016	22169	Noticboard repair - D Pathe	26/09/2016	19/09/2016																														110.00		110.00
19/09/2016	22170	Haddon Landscape - Grounds	20/10/2016	19/09/2016																														150.00		150.00
19/09/2016	22171	Playing Field Wall - S Hibbert	27/09/2016	19/09/2016																														5070.00		5,070.00
31/10/2016	22172	Clerk Pay and expenses	09/11/2016	31/10/2016		168.00	46.62																											214.62		214.62
31/10/2016	22173	Village Hall Hire	05/12/2016	31/10/2016																													190.00		190.00	
29/11/2016	22174	Clerk Pay and expenses	07/12/2016	29/11/2016		110.25	6.60																											116.85		116.85
29/11/2016	22175	Steve Cordingley - Website	27/01/2017	29/11/2016																														100.00		100.00
16/01/2017	22176	Clerk Pay and expenses	25/01/2017	16/01/2017		173.25																												173.25		173.25
01/03/2017	cash	Car Parking banked	25/02/2017	20/03/2017																														390.00		390.00
20/03/2017	22177	Clerk Pay and expenses	29/03/2017	20/03/2017		273.00																												273.00		273.00
20/03/2017	22178	Donation to Village Hall	03/05/2017	20/03/2017																														62.50		62.50
20/03/2017	22179	Dalc subs	18/04/2017	20/03/2017																														63.90		63.90
27/03/2017	22180	Swing matting	05/04/2017	20/03/2017																														62.25	12.45	74.70
																																	0.00		0.00	
						1,323.00	269.41	0.00	0.00	51.80	190.00	0.00	234.88	471.75	0.00	5,505.25	127.00	775.00	72.00	200.00	0.00	390.00	110.00	0.00	0.00	126.40	0.00	0.00	0.00	0.00	0.00	9,846.49	114.00	9,960.49		
						2,540.84										6,479.25				590.00			236.40						0.00	0.00	9,846.49	114.00	9,960.49			

Receipts

BEELEY PARISH COUNCIL

RECEIPTS 2016 - 2017

Totals	4,097.00	1,667.04	500.00	200.00	18.71	0.00	285.00	480.39	390.00	3,825.00	26.78	11,489.92
Budget	4,097.00	0.00	500.00	0.50	0.00	0.00	285.00	50.00	50.00	105.00	30.00	5,117.50
Revised Budget	4,097.00	0.00	500.00	0.50	0.00	0.00	285.00	80.00	185.00	0.00		

Date	Received from	Payment	Meeting	Cleared account	Precept	Grant	Chatsworth Grant	Current Account Interest	Reserve Account Interest	Transfer from R to C	DDC Reimburse	Car Park Donation	Car Park Donation Banked	Misc	VAT	TOTAL
01/04/2016	Peak Park	BACS	18/04/2016	01/04/2016		1,667.04										1,667.04
08/04/2016	Car Park Box	Cash	18/04/2016	cash								10.87				10.87
26/04/2016	DDDC	BACS	24/05/2016	29/04/2016	4,097.00											4,097.00
16/05/2016	Car Park Box	Cash	24/05/2016	cash								30.52				30.52
29/04/2016	Santander	Santander	24/05/2016	29/04/2016				2.76								2.76
13/05/2016	HMRC	BACS	24/05/2016	13/05/2016											26.78	26.78
13/06/2016	Car Park Box	Cash	20/06/2016	cash								14.40				14.40
30/05/2016	Santander	Santander	20/06/2016	30/05/2016				2.67								2.67
13/06/2016	Bert Frith (Wall)	Cheque	20/06/2016	15/06/2016										3,700.00		3,700.00
29/06/2016	Santander	Santander	18/07/2016	29/06/2016				2.76								2.76
11/07/2016	Car Park Box	Cash	18/07/2016	cash								31.59				31.59
01/08/2016	Car Park Box	Cash	19/09/2016	cash								11.00				11.00
29/07/2016	Santander	Santander	19/09/2016	29/07/2016					1.88							1.88
01/08/2016	Santander	Santander	19/09/2016	01/08/2016				200.00								200.00
07/09/2016	Car Park Box	Cash	19/09/2016	cash								13.50				13.50
29/08/2016	Santander	Santander	19/09/2016	29/08/2016				1.84								1.84
21/10/2016	Car Park Box	Cash	31/10/2016	cash								18.75				18.75
29/09/2016	Santander	Santander	31/10/2016	29/09/2016				1.84								1.84
29/10/2016	Santander	Santander	29/11/2016	29/10/2016				1.78								1.78
21/11/2016	Car Park Box	Cash	29/11/2016	cash								21.21				21.21
29/11/2016	Santander	Santander	16/01/2017	29/11/2016				0.78								0.78
07/12/2016	Car Park Box	Cash	16/01/2017	cash								18.40				18.40
12/12/2016	DDDC	BACS	16/01/2017	12/12/2016							285.00					285.00
08/01/2017	Car Park Box	Cash	16/01/2017	cash								187.63				187.63
29/12/2016	Santander	Santander	16/01/2017	29/12/2016				0.60								0.60
10/02/2017	Car Park Box	Cash	20/03/2017	cash								95.47				95.47
11/02/2017	Chatsworth catering	Cheque	16/01/2017	11/02/2017										125.00		125.00
31/01/2017	Chatsworth	BACS	20/03/2017	31/01/2017			500.00									500.00
30/01/2017	Santander	Santander	20/03/2017	30/01/2017				0.62								0.62
25/02/2017	Car Park Box	Cash	20/03/2017	11/02/2017									390.00			390.00
01/03/2017	Santander	Santander	20/03/2017	01/03/2017				0.62								0.62
09/03/2017	Car Park Box	Cash	20/03/2017	cash								27.05				27.05
29/03/2017	Santander	Santander	15/05/2017	29/03/2017				0.56								0.56
					4,097.00	1,667.04	500.00	200.00	18.71	0.00	285.00	480.39	390.00	3,825.00	26.78	11,489.92

BEELEY PARISH COUNCIL

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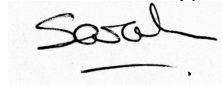
8th May 2017

Dear Councillor,

You are summoned to attend the Beeley Parish Council Ordinary meetings on **Monday 15th May 2017 after the Annual General Meeting at the Cavendish Village Hall, Beeley.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sarah Porter

AGENDA

PART 1 – NON CONFIDENTIAL ITEMS

- | | <i>Report / Action
Required</i> |
|--|--|
| 1. Apologies for absence | To note |
| 2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest
Please Note:
a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | To note |
| 3. Public speaking
a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.
b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage. | To note and
action |
| 4. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
Item no x To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item
Item no y. This item title will then be the item to be discussed with press and public excluded
....." | |
| 5. To approve the Minutes of the Meeting held on 20 th March 2017 | To approve |
| 6. Matters Arising (non decision making) <ul style="list-style-type: none">• Playing Field• Church Car Park• Finance• Planning applications• Correspondence actioned as minuted | Agenda Item 7
Agenda Item 8
Agenda Item 9
Agenda Item 10
To note |
| 7. Playing Field <ul style="list-style-type: none">➢ Rospa Inspection will be undertaken by James Murphy's company➢ To repair before Rospa:<ul style="list-style-type: none">○ The tarmac area on the basketball area is falling away at the edges as the timber support has deteriorated and allowing the tarmac to fall away.○ The ground under the swings – matting is at the Clerk's house○ Goals➢ The old goal post which was placed under the hedge at the top of the field needs skipping as they are just becoming an eye sore➢ Inspections | To note
Cllr Webster |
| 8. Church Car Park <ul style="list-style-type: none">• Donation from the Vintage Car Rally• Next steps | Update |
| 9. Finance and Audit <ul style="list-style-type: none">• Accounts to 5th May 2017 – Appendix A | To note |

- Insurance renewal - £502.70, £477.57 if sign up for 3 years or £452.44 if sign up for 5 years To approve
 - S137 requests – None To note
 - New expenditure to approve: To approve
 - Cheque 22181 – Clerk Pay and Expenses including home office - £352.25
 - Cheque 22182 – Ground maintenance - £125
 - Cheque 22183 – Playing Field Rent - £72 (VAT £12)
 - Expenditure to note: To note
 - Cheque 22180 – Swing matting - £74.70 (VAT £12.45)
 - New income to note: To note
 - Car Park box – £38.50 in April and £1.50 in May (Banked £125)
 - Interest - £0.56 and £0.62
 - Donation from Vintage Car Rally £100
 - VAT refund £101.55
 - Precept £4158
- 10 Planning Applications To note
- New:
- None
- Enforcement:
- The Stables – no application has been submitted and nothing further has happened. Remove from agenda until an update.
- Existing:
- NP/DDD/0317/0204 – Burntwood Quarry - The variation of planning conditions 13, 18, 19, 27, 40, 64, 65, 66 and 68 of planning permission NP/DDD/0513/0392 to extend the date by which removal of minerals from the site shall cease to 30 years from the commencement of development, to increase the gross weight of lorries used to transport stone to a maximum of 26 tonnes, and to provide for the safe placement of quarry spoil for the reclamation of Burntwood Quarry, Beeley
- 11 Correspondence:
- Eroica Britannia – 2 routes coming through Beeley 18th June To note
 - Village of the Year To apply?
 - CS Woodland Creation consultation FCE1495(6) deadline was 28th April To note
 - Vintage Car Rally date is 3rd March 2018 To note
- 12 Feedback from Meetings and Training - None To note
- 13 For information – To note
- The Off-Street Parking Places (Amendment No. 2) Order 2017 (“Amendment No.2 Order”) has been implemented
 - Complaint about road sweepers after the tree accident
 - Telephone has been removed from the telephone box
- 14 DALC Circulars (all circulated by email): To note
- Circular 06-2017 - Devolution of Services toParishes - General Election & Purdah - Commission on Future of Localism -Neighbourhood Plan Examiners new Guidance - Village of the Year 2017 -Consultation on Park Runs - Training Diary
 - Circular 05 2017 - DCLG Guidance on Transparency Funding £25K+ - National Living Wage Rates - Updated Legal Topic Notes - New Governance & Accountability Guide - New NALC Model Contract - DALC Exec Committee Vacancies - Arnold-Baker Local Council Administration 10th Edition - Training
- 15 Reading (circulated by email): All to be read
- Santander Statement (paper)
 - Clerks and Councils Direct (paper)
 - February Area Community Forum notes
 - Neighbourhood Watch Newsletter
 - Derbyshire Pcc Spotlight Spring 2017
 - Rowsley Parish Council Agenda Papers
 - Rural Matters Newsletter
 - Weekly Rural News Digest
 - Rural Opportunities Bulletins, Newsletter and Press releases - Rural Services Network
 - Peak Park Authority Press Releases
 - Derbyshire Dales District Council Press Releases
 - Police Alerts

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND -

- 17th July 2017
- 18th September 2017
- 20th November 2017

BEELEY PARISH COUNCIL

Clerk: Sarah Porter

Phone: 01629 732365

Email: beeleyparishcouncil@gmail.com

Web: www.beeleyparishcouncil.org.uk

MINUTES

For the meeting on Monday 20th March 2017 in the Cavendish Village Hall, Beeley

Councillors present: Bob Damarell
Pete Rowbotham
Siobhan Spencer
Robert Webster

Others: James Murphy
John Miley
Sarah Porter

Apologies: Cllr Chris Hornsby
PCSO Ian Phipps (Derbyshire Constabulary)
Cllr Susan Hobson (Derbyshire Dales DC)
Cllr Jo Wild (Derbyshire County Council)

PART 1 – NON CONFIDENTIAL ITEMS

Report / Action Required

1. Apologies for absence were received from Cllr Chris Hornsby, PCSO Ian Phipps, Cllr Jo Wild and Cllr Susan Hobson
2. There were no Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
3. Public speaking:
 - Cllr Kath Potter – Three from the Peak Park went to the Fracking Conference at County Hall. There are 11 areas granted but at the conference only 2 were indicated. £100,000 bungs are being offered to the communities affected. Cllr Potter has written to Patrick McLaughlin MP and he says to keep informed visit <https://goo.gl/XDQ6WH>
4. No items from Part 1 of the Agenda should be taken with the public excluded.
5. The Minutes of the Meeting held on 16th January 2017 were approved subject to noting that Cllr Potter was present.
6. Matters Arising (non decision making)
 - Playing Field was discussed under Item 7
 - Church Car Park was discussed under Item 8
 - Finance was discussed under Item 9
 - Planning applications was discussed under Item 10
 - Correspondence actioned as minuted
7. Playing Field
 - Rospa Inspection is booked for the month of May. James Murphy has offered to carry this out via his Health and Safety company. Clerk
 - Inspections
 - The tarmac area on the basketball area is falling away at the edges as the timber support has deteriorated and allowing the tarmac to fall away. Agreed to get some soil and build up beside the basketball tarmac to hold it. Chatsworth to be asked for some soil. Clerk
 - The tarmac on the pathway has badly perished. Agreed to do this with the Church Car Park Clerk
 - The ground under the swings is developing into larger holes filled with mud and water. Agreed to buy matting and pegs. Clerk
 - The old goal post which was placed under the hedge at the top of the field needs skipping as they are just becoming an eye sore. It was agreed to remove all the goal posts except the one good one. Cllr Damarell, Rowbotham and Webster will have a look. Cllrs Damarell, Rowbotham and Webster
8. Church Car Park
 - It is hoped the Parish Council will get a donation from the Vintage Car Rally towards the re-surfacing
9. Finance and Audit
 - Accounts to 13th March 2017 were noted
 - Standing Orders were approved Clerk
 - Financial Regulations were approved Clerk
 - Asset Register was approved subject to the addition of the railings by the pub Clerk
 - S137 requests – None
 - New expenditure approved: Clerk
 - Cheque 22177 – Clerk Pay and Expenses - £273
 - Cheque 22178 – Village Hall share of burger van - £62.50

- Cheque 22179 – Dalc subs - £63.90
- Expenditure noted - None
- New income noted:
 - Car Park box – £95.47 in February and £27.05 in March
 - Chatsworth grant - £500
 - Interest - £0.62 and £0.62

10. Planning Applications

New:

- None

Enforcement:

- The Stables – no application has been submitted

Existing:

- NP/DDD/1116/1107 - Dukes Barn, School Lane, Beeley - Kitchen reconfiguration and extension of dining facilities – Granted conditionally

11. Correspondence:

- Dales Leisure Review Consultation – circulated to the village
- 2018 Boundary Commission Review
- Lady Manner’s School Bus – A resident has complained about the school bus dropping off the wrong way. This has been addressed.
- Electoral Roll available – agreed
- Donation request for Derbyshire Children’s Holiday Centre in Skegness – Agreed not to donate

Clerk

12. Feedback from Meetings and Training - None

13. For information –

- The Off-Street Parking Places (Amendment No. 2) Order 2017 (“Amendment No.2 Order”)
- Published Reports from the Better Care Closer to Home Consultation and Clarification

14. DALC Circulars (all circulated by email) noted:

- Circular 3 2017 - State of Rural Services – NALC Spotlight Council - Bradwell PC - Introduction of Discretionary business rate relief - Tree Charter - Keep Britain Tidy - Broadband Subsidy Scheme – Legal Topic Note updates
- Circular 4 2017 – General Update

15. Reading (circulated by email):

- Santander Statement (paper)
- Clerks and Councils Direct (paper)
- Citizens Advice Derbyshire Districts Derbyshire Dales Quarter 3 report
- Parishes Bulletin 14 - Facebook for Peak District Communities
- Groundwork Quarterly Newsletter
- Rowsley Parish Council Agenda Papers
- Rural Matters Newsletter
- Weekly Rural News Digest
- Rural Opportunities Bulletins, Newsletter and Press releases - Rural Services Network
- Peak Park Authority Press Releases
- Derbyshire Dales District Council Press Releases
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DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

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Beeley Parish Council
Bank Rec. As at 5th May 17

	Santander Current £	Santander Reserve £	Petty Cash	Summary £	
Cash Book : Bal b/fwd current A/C 1st April 2015	1,452.97	7,263.61	90.39	8,806.97	
plus : receipts	4,484.55	0.62	40.00	4,525.17	
less : payments	0.00		-125.00	-125.00	
unpresented items	0.00			0.00	
transferred from reserve a/c	0.00	0.00		0.00	
	<u>5,937.52</u>	<u>7,264.23</u>	<u>5.39</u>	<u>13,207.14</u>	0.00
Unpresented chqs	0.00	0.00		0.00	
Unpresented receipts	0.00	0.00		0.00	
Balance	<u>5,937.52</u>	<u>7,264.23</u>	<u>5.39</u>	<u>13,207.14</u>	
Bank : Current A/C - 05/05/17	5,937.52			5,937.52	
Deposit A/C - 05/05/17	0.00	7,264.23		7,264.23	
				5.39	
	<u>5,937.52</u>	<u>7,264.23</u>	<u>0.00</u>	<u>13,207.14</u>	
difference	0.00	0.00		0.00	
Signed by Responsible Finance Officer	_____		Date	_____	
Signed by Chairman	_____		Date	_____	

RESERVES				
	Current £	Reserve £	Total £	
Current Bank Balance as per cashbook and bank statements Start of Year	<u>5,937.52</u>	<u>7,264.23</u>	<u>13,201.75</u>	-5.39
Church Car Park		6,000.00		
	<u>0.00</u>	<u>6,000.00</u>	<u>6,000.00</u>	0.00
			<u>-7,201.75</u>	

Monthly Budget Monitoring

BEELEY PARISH COUNCIL		Year to Date at 05/05/17			Full Year Projection		
RECEIPTS & PAYMENTS ACCOUNT 2017 - 2018		1					
Date	5th May 2017	Actual £	Budget £	Difference	Actual £	Budget £	Difference
Month	1	To Date	To Date	£	Projected	For Year	£
PAYMENTS	Administration						
	Clerk's salary	0.00	182.00	182.00	2,184.00	2,184.00	0.00
	Clerk's expenses	0.00	25.00	25.00	300.00	300.00	0.00
	Councillor's expenses (travel & sub - £10 / person)	0.00	0.00	0.00	0.00	0.00	0.00
	Training	0.00	0.00	0.00	0.00	0.00	0.00
	Audit fees	0.00	6.67	6.67	80.00	80.00	0.00
	Room hire	0.00	8.33	8.33	100.00	100.00	0.00
	Subscription DALC	0.00	5.42	5.42	65.00	65.00	0.00
	Website maintenance	0.00	16.67	16.67	200.00	200.00	0.00
	Insurance	0.00	41.67	41.67	500.00	500.00	0.00
	Stationery, Printing and Adverts	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	285.75	285.75	3,429.00	3,429.00	0.00
	Playing Field						
	Maintenance	0.00	16.67	16.67	200.00	200.00	0.00
	Safety Inspection	0.00	6.67	6.67	80.00	80.00	0.00
	Grass cut	0.00	83.33	83.33	1,000.00	1,000.00	0.00
	Rent	0.00	6.00	6.00	72.00	72.00	0.00
		0.00	112.67	112.67	1,352.00	1,352.00	0.00
	Car Park						
	Grass Cutting	0.00	16.67	16.67	200.00	200.00	0.00
	Resurfacing	0.00	83.33	83.33	1,000.00	1,000.00	0.00
	Donations banked	125.00	0.00	(125.00)	0.00	0.00	0.00
		125.00	100.00	(25.00)	1,200.00	1,200.00	0.00
	Misc						
	Bench - maintenance	0.00	0.00	0.00	0.00	0.00	0.00
	Grit Bins and salt refills	0.00	0.00	0.00	0.00	0.00	0.00
	Bus Shelter	0.00	0.00	0.00	0.00	0.00	0.00
	Donations	0.00	0.00	0.00	0.00	0.00	0.00
	Election Costs	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	0.00	0.00	0.00	0.00	0.00
	Neighbourhood Watch						
	Neighbourhood Watch	0.00	7.66	7.66	91.89	91.89	0.00
		0.00	7.66	7.66	91.89	91.89	0.00
	S137 Grants						
	S137 grants	0.00	33.33	33.33	400.00	400.00	0.00
		0.00	33.33	33.33	400.00	400.00	0.00
	Total Payments	125.00	539.41	414.41	6,472.89	6,472.89	0.00
	VAT	0.00	0.00	0.00	100.00	100.00	0.00
	Total Payments after VAT	125.00	539.41	414.41	6,572.89	6,572.89	0.00
		Actual £	Budget £	Difference	Actual £	Budget £	Difference
		To Date	To Date	£	Projected	For Year	£
	Bank Interest	0.62	2.08	(1.46)	25.00	25.00	0.00
	Grant	0.00	0.00	0.00	0.00	0.00	0.00
	Chatsworth Grant	0.00	41.67	(41.67)	500.00	500.00	0.00
	DDDC Reimbursements	0.00	23.75	(23.75)	285.00	285.00	0.00
	Car Park Donations	40.00	6.67	33.33	80.00	80.00	0.00
	Car Park Donations banked	125.00	6.67	118.33	80.00	80.00	0.00
	Misc	100.00	0.00	100.00	0.00	0.00	0.00
	Vat	101.55	8.33	93.22	101.55	100.00	1.55
	Total Receipts before precept	367.17	89.17	278.00	1,071.55	1,070.00	1.55
RECEIPTS	Precept	4,158.00	346.50	3,811.50	4,158.00	4,158.00	0.00
		4,525.17	435.67	4,089.50	5,229.55	5,228.00	1.55
		4,400.17	-103.74	4,503.91	-1,343.34	-1,344.89	1.55