

# BEELEY PARISH COUNCIL

Clerk: Sarah Porter

Phone: 01629 732365

Email: [beeleyparishcouncil@gmail.com](mailto:beeleyparishcouncil@gmail.com)

Web: [www.beeleyparishcouncil.org.uk](http://www.beeleyparishcouncil.org.uk)

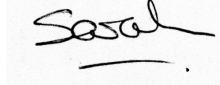
9<sup>th</sup> September 2017

Dear Councillor,

You are summoned to attend the Beeley Parish Council Ordinary meetings on **Monday 18<sup>th</sup> September 2017 at 7.30pm at the Cavendish Village Hall, Beeley.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sarah Porter

## AGENDA

### PART 1 – NON CONFIDENTIAL ITEMS

- |  | <i>Report / Action<br/>Required</i>  |
|--|--|
| 1. Apologies for absence   | To note  |
| 2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest<br>Please Note:<br>a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.<br>The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | To note  |
| 3. Public speaking<br>a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.<br>b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.<br>c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage.<br><br>• Nick Wood and Gavin Williams   | To note and<br>action  |
| 4. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -<br>Item no x To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item<br>Item no y. This item title will then be the item to be discussed with press and public excluded<br>....."  |  |
| 5. To approve the Minutes of the Meeting held on 17 <sup>th</sup> July 2017  | To approve   |
| 6. Matters Arising (non decision making)<br>• Playing Field<br>• Church Car Park<br>• Finance<br>• Planning applications<br>• Correspondence actioned as minuted<br>- Eroica – Marco Mori, the event director, will come to November's meeting   | Agenda Item 8<br>Agenda Item 9<br>Agenda Item 10<br>Agenda Item 11<br>To note<br>To note |
| 7. Cavendish Village Hall, Beeley  | Cllr Spencer   |
| 8. Playing Field<br>➤ Rospa update (Cllr Webster has been unable to complete his tasks but will when fully recovered):<br>○ Picnic table has been moved but is moved back by users. Clerk moved it on 3 <sup>rd</sup> Setember<br>○ The basketball surfacing needs repairing – This has been discussed previously and will be done as part of the Church Car Park project<br>○ The basketball hoop has been bent back. As a low use area will look to replace in the future but not immediately<br>○ Climbing frame post is loose in the ground – Cllr Webster will undertake this<br>○ Sign on climbing equipment to be replaced or a sign added to the entrance – Clerk suggests new wording on the main sign:   | To discuss   |

WELCOME TO BEELEY PLAYING FIELD

Please look after your playing field

The playing field has a range of equipment for different ages. The Parish Council inspect the play area regularly but if you spot a fault please contact the Parish Council Clerk on 01629 732365

In the event of an accident the nearest Minor Injuries Unit is at the Whitworth Hospital at Darley Dale and the nearest Accident and Emergency is at Chesterfield Royal Hospital

The postcode for the playing field is DE4 2NR

NO DOGS, MOTORBIKES, CARS OR HORSES ALLOWED

- Junior swing seat needs replacing – this will be done by Cllr Webster
- Bearings on the swings need addressing as becoming stiff – this will be carried out by Cllr Webster
- Grass under the swings – the Clerk, Steve Porter and Jane Hornsby undertook this at the start of the Summer holidays. This has bedded in well and beginning to grow grass

➤ Inspections – Clerk has undertaken these and nothing further to the above to note.

Clerk

9. Church Car Park

Update

10 Finance and Audit

- Audit returned. Comment that governance and accounting statements shouldn't be signed at the same time. To note
- Accounts to 4<sup>th</sup> September 2017 – Appendix A To note
- S137 requests – £200 for the Village Hall woodwork To discuss
- New expenditure to approve: To approve
  - Cheque 22189 – Clerk Pay and Expenses - £169.18
  - Cheque 22190 – Ground maintenance - £210
  - Cheque 22191 – External Audit - £120 (VAT £20)
- Expenditure to note - None To note
- New income to note: To note
  - Car Park box – £21 in August and £25 in September
  - Interest - £0.60 and £0.62

11 Planning Applications

New - None

To note

Enforcement - None

To note

Existing:

To note

- NP/DDD/0317/0204 – Burntwood Quarry – The variation of planning conditions 13, 18, 19, 27, 40, 64, 65, 66 and 68 of planning permission NP/DDD/0513/0392 to extend the date by which removal of minerals from the site shall cease to 30 years from the commencement of development, to increase the gross weight of lorries used to transport stone to a maximum of 26 tonnes, and to provide for the safe placement of quarry spoil for the reclamation of Burntwood Quarry, Beeley

12 Correspondence:

- Derbyshire Dales District Council's Area Community Forums - October / November 2017: To attend?
  - Southern - Tuesday 24 October, 7 pm – Henmore Suite, McMurtry & Harding veterinary practice, Clifton Road, Ashbourne, DE6 2DH
  - Northern – Wednesday 1 November, 7 pm - Agricultural Business Centre, Bakewell, DE45 1AH
  - Central – Wednesday 8 November, 7 pm – Town Hall, Matlock, DE4 3NN
- Snow warden scheme To participate?

13 Feedback from Meetings and Training - None

To note

14 2018 Meeting dates:

To approve

- 15<sup>th</sup> January 2018
- 16<sup>th</sup> July 2018
- 19<sup>th</sup> March 2018 – Parish Meeting
- 17<sup>th</sup> September 2018
- 14<sup>th</sup> May 2018
- 19<sup>th</sup> November 2018

15 For information –

To note

- Ashover Neighbourhood Plan Consultation – Consultation ended on 31<sup>st</sup> August

16 DALC Circulars (all circulated by email):

To note

- Circular 10- 2017 - DALC Survey - Derbyshire Cllr in final 8 of NALC Cllr of year awards - HR responsibilities & appraisals - Big Lottery Fund - Win 40k match funding - Heritage Lottery - Gen Data Protection Regs - PAT testing - Litter Innovation Fund
- Circular 9 2017 - DALC AGM - New General Data Protection Regs - DALC's new offices - Local Councils Explained for £10 - HR Advice statutory breaks for employees - Report, Voice of the Councillor - Legal Briefing - £13M Woodland Grant confirm

17 Reading (circulated by email):

All to be read

- Santander Statement (paper)
- Clerks and Councils Direct magazine (paper)
- Derbyshire County Council Scams Bulletin - 29 August 2017

- Citizens Advice Derbyshire Districts - Derbyshire Dales Quarter 1 Report
- Derbyshire County Council Scams Awareness Bulletin
- Neighbourhood Watch Newsletter
- Rowsley Parish Council Agenda Papers
- Rural Matters Newsletter
- Weekly Rural News Digest
- Rural Opportunities Bulletins, Newsletter and Press releases - Rural Services Network
- Peak Park Authority Press Releases
- Derbyshire Dales District Council Press Releases
- Police Alerts

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND -  
20<sup>th</sup> November 2017

PDF Pro Trial

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### MINUTES

#### For the meeting on Monday 17<sup>th</sup> July 2017 in the Cavendish Village Hall, Beeley

<b>Councillors present:</b>	Chris Hornsby Bob Damarell Pete Rowbotham	Siobhan Spencer Robert Webster	<b>Apologies:</b>	PCSO Ian Phipps (Derbyshire Constabulary) Cllr Kath Potter
<b>Others:</b>	Sarah Porter Cllr Jason Atkins (DCC) Cllr Susan Hobson (DDDC)			

#### PART 1 – NON CONFIDENTIAL ITEMS

Report / Action Required

1. Apologies for absence were received from PCSO Ian Phipps and Cllr Kath Potter
2. There were no Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest.
3. Public speaking:
  - Cllr Jason Atkins – Cllr Atkins introduced himself and looks forward to working with the Council
  - Cllr Susan Hobson – Cllr Hobson explained about a couple of grant schemes available for the area. She asked for an update about the Eroica event and the Council explained it was disruptive all day with rude cyclists that impacted on the Beeley in Bloom event and local businesses. She will report this back. Cllr Hobson
  - Cllr Kath Potter emailed in an update on the Councillor roles at Peak Park and recommends attending the Parishes Day on 30<sup>th</sup> September
4. No items from Part 1 of the Agenda should be taken with the public excluded.
5. The Minutes of the Meeting held on 15<sup>th</sup> May 2017 were approved.
6. Matters Arising (non decision making)
  - Playing Field was discussed under Item 7
  - Church Car Park was discussed under Item 8
  - Finance was discussed under Item 9
  - Planning applications was discussed under Item 10
  - Correspondence actioned as minuted
7. Playing Field
  - Rospa Inspection has been undertaken by James Murphy's company. The findings are:
    - Picnic table is in the fall zone and should be moved and fixed down. It was agreed to move off the fall zone but not fix it down as this will cause problems with mowing. *NB This was moved after the meeting*
    - The basketball surfacing needs repairing – This has been discussed previously and will be done as part of the Church Car Park project
    - The basketball hoop is damaged and needs replacing. The hoop is fine and has been like this for a while. *NB Since the meeting this has been straightened*
    - Climbing frame post is loose in the ground – This was discussed and Cllr Webster will pack it Cllr Webster
    - Green block wobbles – This has been discussed previously and agreed that it was not a big risk
    - Sign on climbing equipment to be replaced or a sign added to the entrance. This will be looked at. *NB This was looked at after the meeting and felt unnecessary. However, the sign in the park is out of date and needs updating.* Clerk
    - Junior swing seat needs replacing – this will be done in due course but not high priority. We have a replacement already Cllr Webster
    - Bearings on the swings need addressing as becoming stiff – this will be done in due course but not a high priority Cllr Webster
    - Grass under the swings needs repairing – There is matting waiting to be installed and Cllr Hornsby will address this. Cllr Hornsby
  - The old goal post have been skipped.
  - There has been a complaint that when the goals are up the hill the balls go into resident gardens. It was agreed to try and keep them horizontal.
  - Inspections – Cllr Webster has been undertaking these. Cllr Webster will continue inspecting. Cllr Webster

8. Church Car Park
- Clerk has had a quote for nearly £23,000 for porous tarmac and it is thought it wouldn't last as long. Following a discussion, it was agreed the Parish Council should put £8,000 towards normal tarmacking which will cost approximately £16,000. It was agreed to ask the Church and the Duke to fund the rest. Clerk
9. Finance and Audit
- Accounts to 3<sup>rd</sup> July 2017 were noted
  - Clerk hours – change to 10 hours a month rather than 4 hours a week? Move on to SCP23 at £11.054 an hour (currently on SCP22). This was approved.
  - S137 requests – None
  - New expenditure approved: Clerk
  - Cheque 22187 – Clerk Pay and Expenses - £193.24
  - Cheque 22188 – Ground maintenance - £175
  - Expenditure noted - None
  - New income noted:
  - Car Park box – £16.10 in June and £8.30 in July
  - Interest - £0.60 and £0.62
10. Planning Applications
- New:
- NP/DDD/0517/0467 - Mistletoe Cottage, Moor End, Beeley - Single storey extension to form dining room - previously granted 9/10/03 Ref: NP/DDD/0803/44 – No comments made when circulated via email – Granted conditionally
- Enforcement - None
- Existing:
- NP/DDD/0317/0204 – Burntwood Quarry - The variation of planning conditions 13, 18, 19, 27, 40, 64, 65, 66 and 68 of planning permission NP/DDD/0513/0392 to extend the date by which removal of minerals from the site shall cease to 30 years from the commencement of development, to increase the gross weight of lorries used to transport stone to a maximum of 26 tonnes, and to provide for the safe placement of quarry spoil for the reclamation of Burntwood Quarry, Beeley
11. Correspondence:
- Parish and Town Council Liaison Forum 21 September 2017 – Cllr Spencer will attend Clerk
  - DDDC Local Plan consultation – No response currently
  - Peak District National Park Management Plan consultation – No response currently
  - Parishes Day Saturday 30<sup>th</sup> September – Cllr Webster will attend Clerk
  - RHS Chatsworth – Information from Cllr Susan Hobson was noted. It was felt after Wednesday the traffic ran more smoothly.
12. Feedback from Meetings and Training - None
13. For information –
- Better health starts at home public consultation – circulated to the village
  - Chesterfield Road sunken man hole has been reported
14. DALC Circulars (all circulated by email) were noted:
- Circular 8 2017 - Relocation of DALC Office - Lobby Day at Westminster - NALC Larger Council's Conference - Plunkett Foundation, working with local councils to support communities - Royal Garden Party - Training Programme
  - Circular 7 2017 - Spring Seminar Feedback - Transparency Fund - Good Councillor Guide 2017 - Updated Legal Topic Notes - Neighbourhood Planning Bill - HR News - Coaching Sessions - NALC Star Councils Award 2017 - Grants & Funding
15. Reading (circulated by email):
- Santander Statement (paper)
  - Clerks and Councils Direct (paper)
  - Citizens Advice Derbyshire Districts - Derbyshire Dales Impact Report 2016-17
  - DDDC Programme of Meetings 2017/18
  - Neighbourhood Watch Newsletter
  - Rowsley Parish Council Agenda Papers
  - Rural Matters Newsletter
  - Weekly Rural News Digest
  - Rural Opportunities Bulletins, Newsletter and Press releases - Rural Services Network
  - Peak Park Authority Press Releases
  - Derbyshire Dales District Council Press Releases
  - Police Alerts

**DATES OF FUTURE MEETINGS** - All meetings held at 7.30pm in the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND

- 18<sup>th</sup> September 2017
- 20<sup>th</sup> November 2017

**Beeley Parish Council**  
**Bank Rec. As at 4th September 17**

	Santander Current £	Santander Reserve £	Petty Cash	Summary £	
Cash Book : Bal b/fwd current A/C 1st April 2015	1,452.97	7,263.61	90.39	8,806.97	
plus : receipts	4,484.55	3.06	110.40	4,598.01	
less : payments	-1,733.67	0.00	-125.00	-1,858.67	
unpresented items	0.00	0.00		0.00	
transferred from reserve a/c	0.00	0.00		0.00	
	<u>4,203.85</u>	<u>7,266.67</u>	<u>75.79</u>	<u>11,546.31</u>	0.00
Unpresented chqs	0.00	0.00		0.00	
Unpresented receipts	0.00	0.00		0.00	
Balance	<u><b>4,203.85</b></u>	<u><b>7,266.67</b></u>	<u><b>75.79</b></u>	<u><b>11,546.31</b></u>	
Bank : Current A/C - 03/09/17	4,203.85			4,203.85	
Deposit A/C - 02/09/17	0.00	7,266.67		7,266.67	
	<u><b>4,203.85</b></u>	<u><b>7,266.67</b></u>	<u><b>0.00</b></u>	<u><b>11,470.52</b></u>	
difference	0.00	0.00		75.79	
<b>Signed by Responsible Finance Officer</b>	_____			<b>Date</b>	_____
<b>Signed by Chairman</b>	_____			<b>Date</b>	_____

<b>RESERVES</b>				
	Current £	Reserve £	Total £	
Current Bank Balance as per cashbook and bank statements Start of Year	<u>4,203.85</u>	<u>7,266.67</u>	<u>11,470.52</u>	
Church Car Park		7,000.00		
	<u>0.00</u>	<u>7,000.00</u>	<u>7,000.00</u>	
			<u>4,470.52</u>	
				0.00

Monthly Budget Monitoring

BEELEY PARISH COUNCIL		Year to Date at 06/09/17			Full Year Projection		
RECEIPTS & PAYMENTS ACCOUNT 2017 - 2018		Actual £	Budget £	Difference	Actual £	Budget £	Difference
Date	4th September 2017	To Date	To Date	£	Projected	For Year	£
Month	5	To Date	To Date	£	Projected	For Year	£
<b>PAYMENTS</b>	<b>Administration</b>						
	Clerk's salary	325.50	910.00	584.50	2,184.00	2,184.00	0.00
	Clerk's expenses	200.00	125.00	(75.00)	300.00	300.00	0.00
	Councillor's expenses (travel & sub - £10 / person)	0.00	0.00	0.00	0.00	0.00	0.00
	Training	0.00	0.00	0.00	0.00	0.00	0.00
	Audit fees	51.80	33.33	(18.47)	80.00	80.00	0.00
	Room hire	0.00	41.67	41.67	100.00	100.00	0.00
	Subscription DALC	0.00	27.08	27.08	65.00	65.00	0.00
	Website maintenance	79.88	83.33	3.45	200.00	200.00	0.00
	Insurance	477.52	208.33	(269.19)	500.00	500.00	0.00
	Stationery, Printing and Adverts	19.99	0.00	(19.99)	0.00	0.00	0.00
		1,154.69	1,428.75	274.06	3,429.00	3,429.00	0.00
	<b>Playing Field</b>						
	Maintenance	0.00	83.33	83.33	200.00	200.00	0.00
	Safety Inspection	0.00	33.33	33.33	80.00	80.00	0.00
	Grass cut	425.00	416.67	(8.33)	1,000.00	1,000.00	0.00
	Rent	60.00	30.00	(30.00)	60.00	72.00	12.00
		485.00	563.33	78.33	1,340.00	1,352.00	12.00
	<b>Car Park</b>						
	Grass Cutting	50.00	83.33	33.33	200.00	200.00	0.00
	Resurfacing	0.00	416.67	416.67	1,000.00	1,000.00	0.00
	Donations banked	125.00	0.00	(125.00)	0.00	0.00	0.00
		175.00	500.00	325.00	1,200.00	1,200.00	0.00
	<b>Misc</b>						
	Bench - maintenance	0.00	0.00	0.00	0.00	0.00	0.00
	Grit Bins and salt refills	0.00	0.00	0.00	0.00	0.00	0.00
	Footpaths	20.00	0.00	(20.00)	0.00	0.00	0.00
	Bus Shelter	0.00	0.00	0.00	0.00	0.00	0.00
	Donations	0.00	0.00	0.00	0.00	0.00	0.00
	Election Costs	0.00	0.00	0.00	0.00	0.00	0.00
		20.00	0.00	(20.00)	0.00	0.00	0.00
	<b>Neighbourhood Watch</b>						
	Neighbourhood Watch	0.00	38.29	38.29	91.89	91.89	0.00
		0.00	38.29	38.29	91.89	91.89	0.00
	<b>S137 Grants</b>						
	S137 grants	0.00	166.67	166.67	400.00	400.00	0.00
		0.00	166.67	166.67	400.00	400.00	0.00
	<b>Total Payments</b>	1,834.69	2,697.04	862.35	6,460.89	6,472.89	12.00
	VAT	23.98	0.00	(23.98)	100.00	100.00	0.00
	<b>Total Payments after VAT</b>	1,858.67	2,697.04	838.37	6,560.89	6,572.89	12.00
		Actual £	Budget £	Difference	Actual £	Budget £	Difference
		To Date	To Date	£	Projected	For Year	£
	Bank Interest	3.06	10.42	(7.36)	25.00	25.00	0.00
	Grant	0.00	0.00	0.00	0.00	0.00	0.00
	Chatsworth Grant	0.00	208.33	(208.33)	500.00	500.00	0.00
	DDDC Reimbursements	0.00	118.75	(118.75)	285.00	285.00	0.00
	Car Park Donations	110.40	33.33	77.07	80.00	80.00	0.00
	Car Park Donations banked	125.00	33.33	91.67	80.00	80.00	0.00
	Misc	100.00	0.00	100.00	0.00	0.00	0.00
	Vat	101.55	41.67	59.88	101.55	100.00	1.55
	<b>Total Receipts before precept</b>	440.01	445.83	(5.82)	1,071.55	1,070.00	1.55
<b>RECEIPTS</b>	Precept	4,158.00	1,732.50	2,425.50	4,158.00	4,158.00	0.00
		4,598.01	2,178.33	2,419.68	5,229.55	5,228.00	1.55
		2,739.34	-518.70	3,258.04	-1,331.34	-1,344.89	13.55