

**BEELEY PARISH COUNCIL**

Clerk: Sarah Porter

Phone: 01629 732365

Email: [beeleyparishcouncil@gmail.com](mailto:beeleyparishcouncil@gmail.com)

Web: [www.beeleyvillage.org.uk](http://www.beeleyvillage.org.uk)

**ANNUAL GENERAL MEETING MINUTES**

**For the meeting on 14<sup>th</sup> May 2018 in Cavendish Village Hall, Beeley**

**Councillors present:**

Bob Damarell  
Pete Rowbotham  
Robert Webster

**Others present:**

John Miley  
Cllr Susan Hobson (DDDC)  
Cllr Jason Atkin (DCC)  
Sarah Porter

**Apologies:**

Cllr Chris Hornsby  
Cllr Siobhan Spencer  
PCSO Ian Phipps  
Cllr Kath Potter

*Action Required*

1. Election of Chair – Cllr Pete Rowbotham nominated Cllr Robert Webster and Cllr Bob Damarell seconded. This was unanimously approved.
2. Election of Vice-Chair – Cllr Bob Damarell nominated Cllr Chris Hornsby and Cllr Pete Rowbotham seconded. This was unanimously approved.
3. Apologies for absence were received from Cllr Chris Hornsby, Cllr Siobhan Spencer, Cllr Kath Potter and PCSO Ian Phipps.
4. The Minutes of the Annual General Meeting held on 15<sup>th</sup> May 2017 were approved.
5. Annual Audit Return was approved.

Clerk

6. Accounts for the year 2017-2018 were approved:

	Santander Current £	Santander Reserve £	Petty Cash	Summary £
Bal b/fwd current A/C 1st April 2017	1,452.97	7,263.61	90.39	8,806.97
plus : receipts	16,521.15	11.94	209.21	16,742.30
less : payments	-3,449.39	0.00	-266.60	-3,715.99
unpresented items	0.00	0.00		0.00
transferred from reserve a/c	0.00	0.00		0.00
	<u>14,524.73</u>	<u>7,275.55</u>	<u>33.00</u>	<u>21,833.28</u>
Unpresented chqs	0.00	0.00		0.00
Unpresented receipts	0.00	0.00		0.00
Balance	<u>14,524.73</u>	<u>7,275.55</u>	<u>33.00</u>	<u>21,833.28</u>
Bank Current A/C - 11/04/18	14,524.73			14,524.73
Deposit A/C - 30/03/18	0.00	7,275.55		7,275.55
	<u>14,524.73</u>	<u>7,275.55</u>	<u>33.00</u>	<u>21,833.28</u>

7. Code of Conduct was approved
8. Register of Interest Forms need to be completing
9. AGM Closed moved on to Council meeting

All

DATE OF NEXT AGM - Monday 20<sup>th</sup> May 2019 - Held at 7.30pm in the Village Hall

## BEELEY PARISH COUNCIL

Clerk: Sarah Porter

Phone: 01629 732365

Email: [beeleyparishcouncil@gmail.com](mailto:beeleyparishcouncil@gmail.com)

Web: [www.beeleyparishcouncil.org.uk](http://www.beeleyparishcouncil.org.uk)

### MINUTES

#### For the meeting on Monday 14<sup>th</sup> May 2018 in the Cavendish Village Hall, Beeley

<b>Councillors present:</b>	Pete Rowbotham Bob Damarell Robert Webster	<b>Apologies:</b>	Cllr Chris Hornsby Cllr Siobhan Spencer Cllr Kath Potter (Peak Park) PCSO Ian Phipps (Police)
<b>Others:</b>	John Miley Cllr Susan Hobson (DDDC)	Cllr Jason Atkin (DCC) Sarah Porter	

#### PART 1 – NON CONFIDENTIAL ITEMS

*Report / Action Required*

1. Apologies for absence were received from Cllr Chris Hornsby, Cllr Siobhan Spencer, Cllr Kath Potter and PCSO Ian Phipps
2. There were no Declaration of Members Interests.
3. Public speaking:
  - Cllr Jason Atkin – is looking in to the broken kerb stones, pot holes and Hells Bank Corner. 6 kerbs are logged not the 15.
  - Cllr Susan Hobson – congratulated Sarah Porter for her DDC Community Award
  - John Miley – Updated the meeting that he placed an objection to the road closure for Eroica. The Clerk has just received an email to say the road will be closed from 9.30 to 15.30. Concern was raised regarding the flow of traffic along Chatsworth Road
4. No items from Part 1 of the Agenda should be taken with the public excluded.
5. The Minutes of the Meeting held on 19<sup>th</sup> March 2018 were approved.
6. Matters Arising (non decision making)
  - Road issues – 15 damaged kerb stones reported, speeding on B6012 and issues on Chatsworth Road to Hell Bank
  - BOAT – the culvert has been repaired
  - Planning applications were discussed under Item 7
  - Cavendish Village Hall Lease was discussed under Item 8
  - Playing Field was discussed under Item 9
  - Church Car Park was discussed under Item 10
  - Finance was discussed under Item 11
7. Planning Applications  
New – None  
Existing:
  - NP/DDD/0317/0204 – Burntwood Quarry - The variation of planning conditions 13, 18, 19, 27, 40, 64, 65, 66 and 68 of planning permission NP/DDD/0513/0392 to extend the date by which removal of minerals from the site shall cease to 30 years from the commencement of development, to increase the gross weight of lorries used to transport stone to a maximum of 26 tonnes, and to provide for the safe placement of quarry spoil for the reclamation of Burntwood Quarry, Beeley
8. Cavendish Village Hall, Beeley
  - Lease update. The Parish Council would like to see a draft contract and a copy of the last year's accounts. Cllr Spencer
  - S137 grant increase. Following a discussion, it was agreed to ask to see a breakdown of the village hall accounts and then make a decision. Cllr Spencer
9. Parish Council Noticeboard
  - Following a discussion, it was agreed to move the noticeboard to the playing field. Clerk
10. Playing Field
  - The benches are beginning to rot. It was agreed to look in to other options such as cast iron or plastic. It was agreed to buy one picnic table Clerk
  - Matting under the baby swings is ready to be installed Clerk
  - Inspections – Benches and picnic table are rotten. Cllr Webster will continue to do the inspections. Cllr Webster
11. Church Car Park  
The current quote is £16,949.91. £11,000 from the Duke's Charitable Trust leaving a shortfall of £5,949.91. Pot holes been filled with tarmac. There was a discussion about just using tarmac and other options. It was agreed to get a new quote for tarmac and one for matting with stone. Clerk and Cllr Rowbotham

12. Finance and Audit
- Precept donation letters – Second homes now pay 100% Council Tax so do contribute. Therefore, it is only properties paying Business Rates that don't
  - GDPR – Clerk has attended training and will prepare a privacy notice for the website and email the newsletter group to confirm that people can unsubscribe at any time. Clerk
  - Accounts to 30<sup>th</sup> April 2018 were noted
  - Clerk Pay Award – Move to spinal point 24 and pay £11.643 per hour were approved Clerk
  - S137 requests – None
  - New expenditure to approve: Clerk
    - Cheque 22198 – Clerk Pay and Expenses - £421.08
    - Cheque 22199 – Ground Maintenance - £125
    - Cheque 22200 – Playing Field Rent - £72 (£12 VAT)
    - Cheque 22201 – Parish Council Insurance - £493.53
    - Cheque 22202 – Website - £155.06
    - Cheque 22203 - Audit - £51.20
  - Expenditure to note - None
  - New income to note:
    - Car Park box – £29.60 and £25.65
    - Interest - £1.85
    - Precept - £4,158
13. Correspondence:
- Derbyshire and Derby Minerals Local Plan – Spring 2018 Consultation was noted
  - Library letter for the urgent attention of all Town and Parish Councils and Parish Meetings
  - Derbyshire Lamp Post Poppy Campaign 2018 - £3 per poppy. It was agreed to put on all the lamp posts in the village Clerk
  - The off-street parking places (amendment no. 4) order 2018 ("amendment no. 4 order") was noted
  - Brownfield Land Register 'Expressions of Interest' 2018 was noted
14. Feedback from Meetings and Training
- GDPR Training – Discussed under Item 11
  - Rescheduled Parish and Town Council Liaison Forum Thursday 10 May 2018 – Cllr Webster attended. The Crime Commissioner was present and there are more police retiring then joining. Pot holes and Road crossing patrol were also discussed
15. For information
- The wooden bridge on footpath 8 has been reported as broken and DCC are looking in to repairs
  - The pot holes, kerbs and drains have all been reported to DCC
  - National Rural Crime Survey 2018 – sent to the village to participate
  - Royal Air Force Battle of Britain Memorial Flight – 16<sup>th</sup> May
16. DALC Circulars (all circulated by email):
- Circular 6 - 2018 - External Audit News - Neighbourhood Planning Grant - Section 137 allowance - GDPR update & training - Updated Standing Orders & LTN - Free Webinar - Project Man. Training - Councillor Essentials Training
  - Circular 05-2018 - GDPR Training Course - DALC Spring Seminar - Review of Local Government Ethical Standards - Internal & External Audit 2017-18 - DALC Survey Results - MP's Lobby Day
17. Reading (circulated by email):
- Santander Statement (paper)
  - Clerks and Councils Direct magazine (paper)
  - Area Forum Notes
  - Neighbourhood Watch Newsletter
  - Parish Council Planning Bulletin
  - Rowsley Parish Council Agenda Papers
  - Rural Matters Newsletter
  - Weekly Rural News Digest
  - Rural Opportunities Bulletins, Newsletter and Press releases - Rural Services Network
  - Peak Park Authority Press Releases
  - Derbyshire Dales District Council Press Releases
  - Police Alerts and newsletters

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND -

- 16<sup>th</sup> July 2018
- 17<sup>th</sup> September 2018
- 19<sup>th</sup> November 2018