

BEELEY PARISH COUNCIL

Clerk: Sarah Porter

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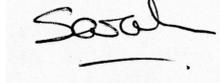
9th June 2018

Dear Councillor,

You are summoned to attend the Beeley Parish Council Ordinary meetings on **Monday 16th June 2018 at 7.30pm in the Cavendish Village Hall, Beeley.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sarah Porter

AGENDA

PART 1 – NON CONFIDENTIAL ITEMS

- | | <i>Report / Action
Required</i> |
|--|---|
| 1. Apologies for absence | To note |
| 2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest
Please Note:
a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | To note |
| 3. Public speaking
a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.
b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage. | To note and
action |
| 4. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
Item no x To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item
Item no y. This item title will then be the item to be discussed with press and public excluded
....." | |
| 5. To approve the Minutes of the Meeting held on 14 th May 2018 | To approve |
| 6. Matters Arising (non decision making) <ul style="list-style-type: none">• Eroica feedback• Planning applications• Cavendish Village Hall Lease• Parish Council Noticeboard – Cllr Rowbotham to deliver to Cllr Webster and then install in Playing Field• Playing Field• Church Car Park• Finance• Correspondence – all actioned as agreed<ul style="list-style-type: none">- Poppies – order one for each lamppost or 13 as on the memorial? | Comments
Agenda Item 7
Agenda Item 8
To note

Agenda Item 9
Agenda Item 10
Agenda Item 11
To note
To discuss |
| 7. Planning Applications
New <ul style="list-style-type: none">• NP/DDD/0618/0536 – Park Farm, Chatsworth - Conversion of farm buildings to provide an extension to the farmhouse Existing: <ul style="list-style-type: none">• NP/DDD/0317/0204 – Burntwood Quarry - The variation of planning conditions 13, 18, 19, 27, 40, 64, 65, 66 and 68 of planning permission NP/DDD/0513/0392 to extend the date by which removal of minerals from the site shall cease to 30 years from the commencement of development, to increase the gross weight of lorries used to transport stone to a maximum of 26 tonnes, and to provide for the safe placement of quarry spoil for the reclamation of Burntwood Quarry, Beeley | To discuss

To note |

- Pub house, Devonshire Square – Parish Council confirmed there were no nesting birds prior to the hedge being removed.
8. Cavendish Village Hall, Beeley Cllr Spencer
- Lease update
 - Hall accounts
 - S137 grant increase?
9. Playing Field Clerk
Clerk
Clerk
- Picnic bench has been ordered but not yet delivered
 - Matting under the baby swings
 - Rospa:
 - The location of the picnic table is within an area where a fall is likely to occur. The table significantly increases the likelihood and possible severity of a fall from the equipment should you land on it. The table is also in a significant state of disrepair. The table should be removed and a fixed replacement positioned away from the play equipment. - The Council are aware of this. I have ordered a new picnic table which I think may be too heavy to move and so will stay where it is placed!
 - The basketball net has clearly been damaged either through climbing the post or jumping up and swinging from the hoop. Consider replacing this equipment in the near future. Whilst it does not seem to pose an immediate threat of breaking continual misuse in the way will lead to metal fatigue and the hoop breaking off. This advice is unchanged from our previous report. - Robert straightens this when he visits. Could just the hoop be replaced not the whole thing?
 - The perimeter of the playground has a gap in the drystone wall leading to a livestock field with easy access to a main road. We recommend closing this gap unless there is a specific reason to keep it there to prevent the particularly young wandering through to the neighbouring field. At this inspection some of the stone has fallen into the gap and causes some concern. It may be worth considering an internal perimeter to the playground to ensure smaller children cannot play near the perimeters. - There is a reason - to allow ball retrieval without knocking down the whole wall so just need to note this at the next meeting.
 - Some of the rungs on the main climbing equipment are loose and require maintenance - Needs looking at.
 - Inspections Cllr Webster
10. Church Car Park Update
- The current tarmac quote is £16,949.91.
 - Clerk has requested a quote for Gridforce mesh to be installed. The price for this is £19,879 exclusive of VAT
 - Memorial tree and clearing the car park
11. Finance and Audit To note
To note
To note
To note
To approve
To approve
To note
To note
- GDPR – The Parish Council is now compliant subject to the Councillors completing the security form
 - Audit submitted
 - Chatsworth have confirmed they will increase their contribution to the village from £500 to £750
 - Accounts to 29th June 2018 – Appendix A
 - S137 requests – Cavendish Village Hall
 - New expenditure to approve:
 - Cheque 22202 – Clerk Pay and Expenses - £232.86
 - Cheque 22203 – Ground Maintenance - £370
 - Cheque 22204 – Information Commissioner Registration - £40
 - Cheque 22205 – Village Hall Hire for 2018 - £60
 - Cheque 22206 – Rospa - £48 (£8 VAT)
 - Cheque 22207 – Picnic Bench - £536.16 (£89.36 VAT)
 - Expenditure to note - None
 - New income to note:
 - Car Park box – £31.45 and £38.80
 - Interest - £1.79 and £1.85
 - VAT rebate - £43.98
12. Correspondence: To note
To respond?
To join?
To note
- Resident request to repair the kerbs. Passed to the County Council and on their work programme. Have also requested a road sweeper to clean up the mess from the kerbs. Nothing happened yet
 - Mobile Library Consultation
 - Community Involvement Scheme
 - Resident request for an update on broadband in Beeley. Clerk has asked Digital Derbyshire for an update.

- Derbyshire County Council Bus Strategy consultation To respond?
 - Derbyshire Dales Community Infrastructure Levy Consultation To respond?
13. Feedback from Meetings and Training – None
14. For information To note
- Bakewell, Hatherage and White Peak Villages Safer Neighbourhood Team Facebook page
 - Articulated HGV to Burnt Wood Quarry – reported to Chatsworth and a complaint issued to the contractor reminding them of the planning conditions
15. DALC Circulars (all circulated by email): To note
- Circular 09-2018 - Launch DALC Excellence Awards - DDDC Consults - Great British High Street Award - New powers for councils deliver homes for local families - LGA councillor workbooks - Updated LTN Procurement - Data Protection Fee
 - Circular 08-18 - High Court Ruling - CIL Survey - Councillor Commission 'Voice of the Councillor' workshops - Neighbourhood Planning Grants - Angling Grant Fund - Dementia Friendly Guide - Training
 - Circular 07 - 2018 - GDPR - DPO - Guidance - Update on Data Protection Fees - Potential Issue with PWLB balances - National Grid Gas - Planning & Building Control Survey - Publication Guide to effective partnerships
16. Reading (circulated by email): All to be read
- Santander Statement (paper)
 - Clerks and Councils Direct magazine (paper)
 - Citizens Advice Derbyshire Districts - Derbyshire Dales Impact Report 2017-18
 - Neighbourhood Watch Newsletter
 - Parish Council Planning Bulletin
 - Rowsley Parish Council Agenda Papers
 - Rural Matters Newsletter
 - Weekly Rural News Digest
 - Rural Opportunities Bulletins, Newsletter and Press releases - Rural Services Network
 - Peak Park Authority Press Releases
 - Derbyshire Dales District Council Press Releases
 - Police Alerts and newsletters

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND -

- 17th September 2018
- 19th November 2018

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MINUTES

For the meeting on Monday 14th May 2018 in the Cavendish Village Hall, Beeley

Councillors present:	Pete Rowbotham Bob Damarell Robert Webster	Apologies:	Cllr Chris Hornsby Cllr Siobhan Spencer Cllr Kath Potter (Peak Park) PCSO Ian Phipps (Police)
Others:	John Miley Cllr Susan Hobson (DDDC)	Cllr Jason Atkin (DCC) Sarah Porter	

PART 1 – NON CONFIDENTIAL ITEMS

Report / Action Required

1. Apologies for absence were received from Cllr Chris Hornsby, Cllr Siobhan Spencer, Cllr Kath Potter and PCSO Ian Phipps
2. There were no Declaration of Members Interests.
3. Public speaking:
 - Cllr Jason Atkin – is looking in to the broken kerb stones, pot holes and Hells Bank Corner. 6 kerbs are logged not the 15.
 - Cllr Susan Hobson – congratulated Sarah Porter for her DDC Community Award
 - John Miley – Updated the meeting that he placed an objection to the road closure for Eroica. The Clerk has just received an email to say the road will be closed from 9.30 to 15.30. Concern was raised regarding the flow of traffic along Chatsworth Road
4. No items from Part 1 of the Agenda should be taken with the public excluded.
5. The Minutes of the Meeting held on 19th March 2018 were approved.
6. Matters Arising (non decision making)
 - Road issues – 15 damaged kerb stones reported, speeding on B6012 and issues on Chatsworth Road to Hell Bank
 - BOAT – the culvert has been repaired
 - Planning applications were discussed under Item 7
 - Cavendish Village Hall Lease was discussed under Item 8
 - Playing Field was discussed under Item 9
 - Church Car Park was discussed under Item 10
 - Finance was discussed under Item 11
7. Planning Applications
New – None
Existing:
 - NP/DDD/0317/0204 – Burntwood Quarry - The variation of planning conditions 13, 18, 19, 27, 40, 64, 65, 66 and 68 of planning permission NP/DDD/0513/0392 to extend the date by which removal of minerals from the site shall cease to 30 years from the commencement of development, to increase the gross weight of lorries used to transport stone to a maximum of 26 tonnes, and to provide for the safe placement of quarry spoil for the reclamation of Burntwood Quarry, Beeley
8. Cavendish Village Hall, Beeley
 - Lease update. The Parish Council would like to see a draft contract and a copy of the last year's accounts. Cllr Spencer
 - S137 grant increase. Following a discussion, it was agreed to ask to see a breakdown of the village hall accounts and then make a decision. Cllr Spencer
9. Parish Council Noticeboard
 - Following a discussion, it was agreed to move the noticeboard to the playing field. Clerk
10. Playing Field
 - The benches are beginning to rot. It was agreed to look in to other options such as cast iron or plastic. It was agreed to buy one picnic table Clerk
 - Matting under the baby swings is ready to be installed Clerk
 - Inspections – Benches and picnic table are rotten. Cllr Webster will continue to do the inspections. Cllr Webster
11. Church Car Park
The current quote is £16,949.91. £11,000 from the Duke's Charitable Trust leaving a shortfall of £5,949.91. Pot holes been filled with tarmac. There was a discussion about just using tarmac and other options. It was agreed to get a new quote for tarmac and one for matting with stone. Clerk and Cllr Rowbotham

12. Finance and Audit
- Precept donation letters – Second homes now pay 100% Council Tax so do contribute. Therefore, it is only properties paying Business Rates that don't
 - GDPR – Clerk has attended training and will prepare a privacy notice for the website and email the newsletter group to confirm that people can unsubscribe at any time. Clerk
 - Accounts to 30th April 2018 were noted
 - Clerk Pay Award – Move to spinal point 24 and pay £11.643 per hour were approved Clerk
 - S137 requests – None
 - New expenditure to approve: Clerk
 - Cheque 22198 – Clerk Pay and Expenses - £421.08
 - Cheque 22199 – Ground Maintenance - £125
 - Cheque 22200 – Playing Field Rent - £72 (£12 VAT)
 - Cheque 22201 – Parish Council Insurance - £493.53
 - Cheque 22202 – Website - £155.06
 - Cheque 22203 - Audit - £51.20
 - Expenditure to note - None
 - New income to note:
 - Car Park box – £29.60 and £25.65
 - Interest - £1.85
 - Precept - £4,158
13. Correspondence:
- Derbyshire and Derby Minerals Local Plan – Spring 2018 Consultation was noted
 - Library letter for the urgent attention of all Town and Parish Councils and Parish Meetings
 - Derbyshire Lamp Post Poppy Campaign 2018 - £3 per poppy. It was agreed to put on all the lamp posts in the village Clerk
 - The off-street parking places (amendment no. 4) order 2018 ("amendment no. 4 order") was noted
 - Brownfield Land Register 'Expressions of Interest' 2018 was noted
14. Feedback from Meetings and Training
- GDPR Training – Discussed under Item 11
 - Rescheduled Parish and Town Council Liaison Forum Thursday 10 May 2018 – Cllr Webster attended. The Crime Commissioner was present and there are more police retiring then joining. Pot holes and Road crossing patrol were also discussed
15. For information
- The wooden bridge on footpath 8 has been reported as broken and DCC are looking in to repairs
 - The pot holes, kerbs and drains have all been reported to DCC
 - National Rural Crime Survey 2018 – sent to the village to participate
 - Royal Air Force Battle of Britain Memorial Flight – 16th May
16. DALC Circulars (all circulated by email):
- Circular 6 - 2018 - External Audit News - Neighbourhood Planning Grant - Section 137 allowance - GDPR update & training - Updated Standing Orders & LTN - Free Webinar - Project Man. Training - Councillor Essentials Training
 - Circular 05-2018 - GDPR Training Course - DALC Spring Seminar - Review of Local Government Ethical Standards - Internal & External Audit 2017-18 - DALC Survey Results - MP's Lobby Day
17. Reading (circulated by email):
- Santander Statement (paper)
 - Clerks and Councils Direct magazine (paper)
 - Area Forum Notes
 - Neighbourhood Watch Newsletter
 - Parish Council Planning Bulletin
 - Rowsley Parish Council Agenda Papers
 - Rural Matters Newsletter
 - Weekly Rural News Digest
 - Rural Opportunities Bulletins, Newsletter and Press releases - Rural Services Network
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- 16th July 2018
- 17th September 2018
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Beeley Parish Council
Bank Rec. As at 29th June 2018

	Santander Current £	Santander Reserve £	Petty Cash	Summary £	
Cash Book : Bal b/fwd current A/C 1st April 2018	14,524.73	7,275.55	33.00	21,833.28	
plus : receipts	4,201.98	5.49	125.50	4,332.97	
less : payments	-1,317.87	0.00	0.00	-1,317.87	
unpresented items	0.00	0.00		0.00	
transferred from reserve a/c	0.00	0.00		0.00	
	<u>17,408.84</u>	<u>7,281.04</u>	<u>158.50</u>	<u>24,848.38</u>	0.00
Unpresented chqs	0.00	0.00		0.00	
Unpresented receipts	0.00	0.00		0.00	
Balance	<u>17,408.84</u>	<u>7,281.04</u>	<u>158.50</u>	<u>24,848.38</u>	
Bank : Current A/C - 29/06/18	17,408.84			17,408.84	
Deposit A/C - 29/06/18		7,281.04		7,281.04	
				158.50	
	<u>17,408.84</u>	<u>7,281.04</u>	<u>158.50</u>	<u>24,848.38</u>	
difference	0.00	0.00		0.00	
Signed by Responsible Finance Officer	_____			Date	_____
Signed by Chairman	_____			Date	_____

RESERVES				
	Current £	Reserve £	Total £	
Current Bank Balance as per cashbook and bank statements Start of Year	<u>17,408.84</u>	<u>7,281.04</u>	<u>24,689.88</u>	
Church Car Park		7,000.00		
	<u>0.00</u>	<u>7,000.00</u>	<u>7,000.00</u>	
			<u>17,689.88</u>	
				0.00

Monthly Budget Monitoring

BEELEY PARISH COUNCIL		Year to Date at 29/06/18			Full Year Projection		
RECEIPTS & PAYMENTS ACCOUNT 2018 - 2019		3					
Date	29th June 2018	Actual £	Budget £	Difference	Actual £	Budget £	Difference
Month	3	To Date	To Date	£	Projected	For Year	£
PAYMENTS	Administration						
	Clerk's salary	221.08	331.62	110.54	1,326.48	1,326.48	0.00
	Clerk's expenses	200.00	75.00	(125.00)	300.00	300.00	0.00
	Councillor's expenses (travel & sub - £10 / person)	0.00	0.00	0.00	0.00	0.00	0.00
	Training	0.00	0.00	0.00	0.00	0.00	0.00
	Audit fees	51.20	37.50	(13.70)	150.00	150.00	0.00
	Room hire	0.00	25.00	25.00	100.00	100.00	0.00
	Subscription DALC	0.00	16.25	16.25	65.00	65.00	0.00
	Website maintenance	155.06	50.00	(105.06)	200.00	200.00	0.00
	Insurance	493.53	125.00	(368.53)	500.00	500.00	0.00
	Stationery, Printing and Adverts	0.00	12.50	12.50	50.00	50.00	0.00
		1,120.87	672.87	(448.00)	2,691.48	2,691.48	0.00
	Playing Field						
	Maintenance	0.00	50.00	50.00	200.00	200.00	0.00
	Safety Inspection	0.00	20.00	20.00	80.00	80.00	0.00
	Grass cut	125.00	187.50	62.50	750.00	750.00	0.00
	Rent	60.00	15.00	(45.00)	60.00	60.00	0.00
		185.00	272.50	87.50	1,090.00	1,090.00	0.00
	Car Park						
	Grass Cutting	0.00	57.50	57.50	230.00	230.00	0.00
	Resurfacing	0.00	4,000.00	4,000.00	16,000.00	16,000.00	0.00
	Donations banked	0.00	25.00	25.00	100.00	100.00	0.00
		0.00	4,082.50	4,082.50	16,330.00	16,330.00	0.00
	Misc						
	Bench - maintenance	0.00	0.00	0.00	0.00	0.00	0.00
	Grit Bins and salt refills	0.00	0.00	0.00	0.00	0.00	0.00
	Footpaths	0.00	45.00	45.00	180.00	180.00	0.00
	Bus Shelter	0.00	0.00	0.00	0.00	0.00	0.00
	Donations	0.00	0.00	0.00	0.00	0.00	0.00
	Election Costs	0.00	0.00	0.00	0.00	0.00	0.00
		0.00	45.00	45.00	180.00	180.00	0.00
	Neighbourhood Watch						
	Neighbourhood Watch	0.00	22.97	22.97	91.89	91.89	0.00
		0.00	22.97	22.97	91.89	91.89	0.00
	S137 Grants						
	S137 grants	0.00	100.00	100.00	400.00	400.00	0.00
		0.00	100.00	100.00	400.00	400.00	0.00
	Total Payments	1,305.87	5,195.84	3,889.97	20,783.37	20,783.37	0.00
	VAT	12.00	0.00	(12.00)	50.00	50.00	0.00
	Total Payments after VAT	1,317.87	5,195.84	3,877.97	20,833.37	20,833.37	0.00
		Actual £	Budget £	Difference	Actual £	Budget £	Difference
		To Date	To Date	£	Projected	For Year	£
	Bank Interest	5.49	2.50	2.99	10.00	10.00	0.00
	Grant	0.00	0.00	0.00	0.00	0.00	0.00
	Chatsworth Grant	0.00	125.00	(125.00)	500.00	500.00	0.00
	DDDC Reimbursements	0.00	71.25	(71.25)	285.00	285.00	0.00
	Car Park Donations	125.50	25.00	100.50	100.00	100.00	0.00
	Car Park Donations banked	0.00	25.00	(25.00)	100.00	100.00	0.00
	Misc	0.00	0.00	0.00	0.00	0.00	0.00
	Vat	43.98	12.50	31.48	50.00	50.00	0.00
	Total Receipts before precept	174.97	261.25	(86.28)	1,045.00	1,045.00	0.00
RECEIPTS	Precept	4,158.00	1,039.50	3,118.50	4,158.00	4,158.00	0.00
		4,332.97	1,300.75	3,032.22	5,203.00	5,203.00	0.00
		3,015.10	-3,895.09	6,910.19	-15,630.37	-15,630.37	0.00