

BEELEY PARISH COUNCIL

Clerk: Sarah Porter

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12th November 2018

Dear Councillor,

You are summoned to attend the Beeley Parish Council Ordinary meetings on **Monday 19th November 2018 at 7.30pm in the Cavendish Village Hall, Beeley.**

Members are asked to sign the attendance sheet for the meeting and to complete the Declarations Sheet for items other than Disclosable Pecuniary Interests (DPI). These will be available at the meeting.

Yours sincerely,



Sarah Porter

AGENDA

PART 1 – NON CONFIDENTIAL ITEMS

- | | <i>Report / Action
Required</i> |
|--|--|
| 1. Apologies for absence | To note |
| 2. Declaration of Members Interests and including for dispensations from members on matters in which they have a Disclosable Pecuniary Interest
Please Note:
a) Members must ensure that they complete the Declarations of Interest sheet prior to the start of the meeting in respect of items other than Disclosable Pecuniary Interests and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)/ Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item before leaving the meeting, those representations must be made under item (c) of Public Speaking.
The Declarations of Interests for matters other than Disclosable Pecuniary Interests will be read out from the Declaration Sheet – Members will be asked to confirm that the record is correct. | To note |
| 3. Public speaking
a) A period of not more than 10 minutes will be made available for members of the public and Members of the Council to comment on any matter.
b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.
c) Members declaring an interest other than a Disclosable Pecuniary Interest who wish to make representations or give evidence under the National Association of Local Councils' (NALC) Code of Conduct shall do so at this stage. | To note and
action |
| 4. To determine which items if any of the Agenda should be taken with the public excluded. If the Council decides to exclude the public it will be necessary to pass a resolution in the following terms: -
Item no x To consider a resolution under the Public Bodies (Admission to Meetings Act 1960) to exclude members of the press and public in order to discuss the following item
Item no y. This item title will then be the item to be discussed with press and public excluded
....." | |
| 5. To approve the Minutes of the Meeting held on 17 th September 2018 | To approve |
| 6. Matters Arising (non decision making) <ul style="list-style-type: none">• Planning applications• Cavendish Village Hall Lease• Parish Council Noticeboard – Cllr Rowbotham to deliver to Cllr Webster and then install in Playing Field• Playing Field• Church Car Park• Finance• Correspondence – all actioned as agreed. Nothing back regarding the defibrillator management• Roads – Clerk has reported the HGVs going up and down Chesterfield Road to the Police and DCC. Trading standards has a reporting form to complete whenever a breach is photographed. | Agenda Item 7
Agenda Item 8
Update

Agenda Item 9
Agenda Item 10
Agenda Item 11
To note |
| 7. Planning Applications
New - None
Existing: <ul style="list-style-type: none">• NP/DDD/0818/0796 - The Chapel, Chapel Hill, Beeley - Converting existing window into new doors to form small sit out area – Concern was raised over this opening on to the playing field – Granted conditionally• NP/DDD/0718/0683 - 2 Club Cottages, Moor End, Beeley - 2 storey extension to side of property to form dining/garden room & bedroom. Single storey extension to rear of property to form wc/cloaks & utility area – Granted conditionally | To note |

- NP/DDD/0317/0204 – Burntwood Quarry - The variation of planning conditions 13, 18, 19, 27, 40, 64, 65, 66 and 68 of planning permission NP/DDD/0513/0392 – Pending

Enforcement – Clerk has passed on a complaint regarding the Stables

8. Cavendish Village Hall, Beeley
 - Lease update
 - Hall accounts
9. Playing Field
 - Basketball Net Clerk
 - Tarmac repair and path – Roughly £3,600 quoted Clerk
 - New bench Clerk
 - Inspections Cllr Webster
10. Church Car Park Update
 - The current tarmac quote is £18,560.53 – roughly £15,000 on car park and rest on playing field
 - Memorial tree and clearing the car park
11. Finance and Audit
 - Accounts to 12th November 2018 – Appendix A To note
 - Draft budget 2019-2020 To note
 - S137 requests – None To note
 - New expenditure to approve: To approve
 - Cheque 22214 – Clerk Pay and Expenses - £232.86
 - Cheque 22215 - Ground Maintenance – £370
 - Expenditure to note - None
 - New income to note:
 - Car Park box – £25.50 To note
 - Interest - £2.10 and £2.10 To note
12. Correspondence:
 - Derbyshire Dales District Council Statement of Community Involvement 2018 To note
 - Snow Warden Scheme – Clerk has signed up and asked for a pallet of grit To discuss
 - Draft Conversion of Farm Buildings Design Guidance Supplementary Planning Document 2018 To note
 - Julian Glover Review of Protected Landscapes To note
 - Parish and Town Council Liaison Forum 29 January 2019 6pm at County Hall To attend?
13. Feedback from Meetings and Training: Cllrs Spencer and Webster
 - Annual Parishes Day
14. For information – Potential car break in To note
15. DALC Circulars (all circulated by email): To note
 - Circular 13-2018 - Awards for Excellence - Audit & AGAR Forms - Aviva Comm Fund - Govt Investment to overcome barriers to building - Beacon Lighting Safety - Dementia Friendly Communities - Arnold-Baker - Local Council Admin 11th Edition - Training & Events
 - Circular 12-18 - DALC Constitution - Wingerworth Award - Derbyshire Police Councils Evening - Surveillance Camera Commissioner - Parish Precepts feedback - Interview Skills Training - DALC AGM reminder - Planning Training - Comm Engagement
 - Derbyshire ALC AGM
16. Reading (circulated by email): All to be read
 - Santander Statement (paper)
 - Clerks and Councils Direct magazine (paper)
 - Derbyshire Dales Area Community Forums - notes from September 2018
 - Parishes Day 2018 Feedback and supporting information
 - Impact Report - Citizens Advice Derbyshire Districts
 - Parish Council Planning Bulletin
 - Rowsley Parish Council Agenda Papers
 - Rural Matters Newsletter
 - Weekly Rural News Digest
 - Rural Opportunities Bulletins, Newsletter and Press releases - Rural Services Network
 - Peak Park Authority Press Releases
 - Derbyshire Dales District Council Press Releases
 - Police Alerts and newsletters

DATES OF FUTURE MEETINGS - All meetings held at 7.30pm in the Village Hall - MEMBERS OF THE PUBLIC ARE WELCOME TO ATTEND –

- 21st January 2019
- 15th July 2019
- 18th March 2019 – Parish Meeting
- 16th September 2019
- 20th May 2019
- 18th November 2019

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MINUTES

For the meeting on Monday 17th September 2018 in the Cavendish Village Hall, Beeley

Councillors present:	Robert Webster Bob Damarell	Chris Hornsby Pete Rowbotham	Apologies:	Cllr Siobhan Spencer Cllr Kath Potter (Peak Park) Cllr Jason Atkin (DCC) PCSO Ian Phipps (Police)
Others:	Cllr Susan Hobson (DDDC)	Sarah Porter		

PART 1 – NON CONFIDENTIAL ITEMS

Report / Action Required

1. Apologies for absence were received from Cllr Siobhan Spencer, Cllr Kath Potter, Cllr Jason Atkin and PCSO Ian Phipps
2. There were no Declaration of Members Interest
3. Public speaking:
 - Cllr Susan Hobson:
 - Please complete the waste management consultation. The Clerk has emailed this to the village.
 - Cllr Hobson would like to give a donation to the village perhaps for a new basketball net.
 - Eroica response from DDDC was not ideal.
4. No items from Part 1 of the Agenda should be taken with the public excluded.
5. The Minutes of the Meeting held on 16th July 2018 were approved.
6. Matters Arising (non decision making)
 - Planning applications were discussed under Item 7
 - Cavendish Village Hall Lease was discussed under Item 8
 - Parish Council Noticeboard – Cllr Rowbotham to deliver to Cllr Webster and then install in Playing Field
 - Playing Field was discussed under Item 9
 - Church Car Park was discussed under Item 10
 - Finance was discussed under Item 11
 - Correspondence – all actioned as agreed
7. Planning Applications
New:
 - NP/DDD/0818/0796 - The Chapel, Chapel Hill, Beeley - Converting existing window into new doors to form small sit out area – Concern was raised over this opening on to the playing field. Clerk
 - NP/DDD/0718/0683 - 2 Club Cottages, Moor End, Beeley - 2 storey extension to side of property to form dining/garden room & bedroom. Single storey extension to rear of property to form wc/cloaks & utility area – emailed round and no commentsExisting:
 - NP/DDD/0618/0536 – Park Farm, Chatsworth - Conversion of farm buildings to provide an extension to the farmhouse – Approved conditionally
 - NP/DDD/0317/0204 – Burntwood Quarry - The variation of planning conditions 13, 18, 19, 27, 40, 64, 65, 66 and 68 of planning permission NP/DDD/0513/0392 – Pending
8. Cavendish Village Hall, Beeley. The following items were deferred until the next meeting: Clerk
 - Lease update
 - Hall accounts
9. Playing Field
 - Picnic bench has been ordered and delivered. Old one removed. There was a discussion about ordering a new bench. Clerk to apply for a grant from Cllr Hobson. Clerk
 - Matting under the baby swings – went to install but not needed
 - Rospa:
 - The location of the picnic table is within an area where a fall is likely to occur - resolved
 - The basketball net has clearly been damaged – Order a new one as bent again over the summer? Clerk to get prices. Clerk
 - Some of the rungs on the main climbing equipment are loose and require maintenance - Needs looking at.
 - Inspections – Playing field is looking good. Someone has scratched the picnic table. Cllr Webster
Cllr Webster will continue inspecting

10. Church Car Park
- The current tarmac quote is £16,949.91.
 - Memorial tree and clearing the car park – Clerk has had no response from her letter. Clerk to ask Canon Dave to speak to them. Clerk
11. Finance and Audit
- Accounts to 10th September 2018 – Appendix A
 - Audit signed off.
 - S137 requests – None
 - New expenditure approved: Clerk
 - Cheque 22211 – Clerk Pay and Expenses - £232.86
 - Cheque 22212 – Village Hall S137 grant - £400
 - Cheque 22213 – Poppy appeal - £42
 - Cheque 22214 - Ground Maintenance – To be advised at meeting - Expenditure noted - None
 - New income noted:
 - Car Park box – £39.80
 - Interest - £1.80 and £1.86
12. Correspondence:
- Request to take on the defibrillator by the Pub – There was a discussion about this and it was felt it should be left to be managed by the pub. Clerk
 - State of verges in the village – Clerk has been logging this
 - Chapel Hill Traffic/Parking – Following a discussion it was agreed to raise it with the County Council. Clerk
 - Feedback sought on DDDC's land and property management options – No comments
 - Derbyshire Lamp Post Poppy Campaign 2018 – DDDC has given blanket approval for lampposts to be used. This was noted.
 - Fell race on 17th August – Parish Council not informed. Hopefully will be for the next one.
 - Footpath 8 and through the wood to Hell's Bank Corner – It was agreed not to fund this work.
 - Hell's Bank Corner – DCC removed all temporary signage. Chevron sign needs to be higher. Clerk to report to DCC. Clerk
 - District and Parish Council Elections May 2019 was noted
 - Derbyshire Dales Community Infrastructure Levy was noted
13. Feedback from Meetings and Training:
- Community Involvement Scheme – Clerk attended a meeting with DCC to look at ways services could be delivered by Parishes. The main message to DCC from the Parishes was that they could if some funding was available.
14. Dates for meetings in 2019: To approve
- 21st January 2019 • 18th March 2019 – Parish Meeting • 20th May 2019
 - 15th July 2019 • 16th September 2019 • 18th November 2019
15. For information To note
- County Lines or "Going Country" leaflet
16. DALC Circulars (all circulated by email): To note
- Circular 11-2018 - AGM - Exec Vacancies - NALC Larger Councils Comm - Civil Society Strategy - Code of Conduct - Precept capping deferral - Princes Countryside Fund - Power to increase taxation - Community-led housing - Women's Awards
 - Circular 10 - 2018 - DALC Annual Executive Meeting and Annual General Meeting - The Dave Mackay Lounge, Derby County Football Club, Pride Park, Derby DE24 8XL
17. Reading (circulated by email): All to be read
- Santander Statement (paper)
 - Clerks and Councils Direct magazine (paper)
 - Neighbourhood Watch Newsletter
 - Parish Council Planning Bulletin
 - Rowsley Parish Council Agenda Papers
 - Rural Matters Newsletter
 - Weekly Rural News Digest
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Monthly Budget Monitoring

BEELEY PARISH COUNCIL		Year to Date at 12/11/18			Full Year Projection		
RECEIPTS & PAYMENTS ACCOUNT 2018 - 2019		Actual £	Budget £	Difference	Actual £	Budget £	Difference
Date	12th November 2018		7				
Month	7	To Date	To Date	£	Projected	For Year	£
PAYMENTS	Administration						
	Clerk's salary	686.80	773.78	86.98	1,326.48	1,326.48	0.00
	Clerk's expenses	200.00	175.00	(25.00)	300.00	300.00	0.00
	Councillor's expenses (travel & sub - £10 / person)	0.00	0.00	0.00	0.00	0.00	0.00
	Training	0.00	0.00	0.00	0.00	0.00	0.00
	Audit fees	51.20	87.50	36.30	150.00	150.00	0.00
	Room hire	60.00	58.33	(1.67)	100.00	100.00	0.00
	Subscription DALC	40.00	37.92	(2.08)	65.00	65.00	0.00
	Website maintenance	155.06	116.67	(38.39)	200.00	200.00	0.00
	Insurance	493.53	291.67	(201.86)	500.00	500.00	0.00
	Stationery, Printing and Adverts	0.00	29.17	29.17	50.00	50.00	0.00
		1,686.59	1,570.03	(116.56)	2,691.48	2,691.48	0.00
	Playing Field						
	Maintenance	0.00	116.67	116.67	200.00	200.00	0.00
	Safety Inspection	40.00	46.67	6.67	80.00	80.00	0.00
	Grass cut	500.00	437.50	(62.50)	750.00	750.00	0.00
	Rent	60.00	35.00	(25.00)	60.00	60.00	0.00
		600.00	635.83	35.83	1,090.00	1,090.00	0.00
	Car Park						
	Grass Cutting	20.00	134.17	114.17	230.00	230.00	0.00
	Resurfacing	0.00	9,333.33	9,333.33	16,000.00	16,000.00	0.00
	Donations banked	0.00	58.33	58.33	100.00	100.00	0.00
		20.00	9,525.83	9,505.83	16,330.00	16,330.00	0.00
	Misc						
	Bench - maintenance	410.80	0.00	(410.80)	0.00	0.00	0.00
	Grit Bins and salt refills	0.00	0.00	0.00	0.00	0.00	0.00
	Footpaths	20.00	105.00	85.00	180.00	180.00	0.00
	Bus Shelter	0.00	0.00	0.00	0.00	0.00	0.00
	Donations	42.00	0.00	(42.00)	0.00	0.00	0.00
	Election Costs	0.00	0.00	0.00	0.00	0.00	0.00
		472.80	105.00	(367.80)	180.00	180.00	0.00
	Neighbourhood Watch						
	Neighbourhood Watch	0.00	53.60	53.60	91.89	91.89	0.00
		0.00	53.60	53.60	91.89	91.89	0.00
	S137 Grants						
	S137 grants	400.00	233.33	(166.67)	400.00	400.00	0.00
		400.00	233.33	(166.67)	400.00	400.00	0.00
	Total Payments	3,179.39	12,123.63	8,944.24	20,783.37	20,783.37	0.00
	VAT	102.16	0.00	(102.16)	50.00	50.00	0.00
	Total Payments after VAT	3,281.55	12,123.63	8,842.08	20,833.37	20,833.37	0.00
		Actual £	Budget £	Difference	Actual £	Budget £	Difference
		To Date	To Date	£	Projected	For Year	£
	Bank Interest	13.36	5.83	7.53	10.00	10.00	0.00
	Grant	0.00	0.00	0.00	0.00	0.00	0.00
	Chatsworth Grant	0.00	291.67	(291.67)	500.00	500.00	0.00
	DDDC Reimbursements	0.00	166.25	(166.25)	285.00	285.00	0.00
	Car Park Donations	190.80	58.33	132.47	100.00	100.00	0.00
	Car Park Donations banked	0.00	58.33	(58.33)	100.00	100.00	0.00
	Misc	0.00	0.00	0.00	0.00	0.00	0.00
	Vat	43.98	29.17	14.81	50.00	50.00	0.00
	Total Receipts before precept	248.14	609.58	(361.44)	1,045.00	1,045.00	0.00
RECEIPTS	Precept	4,158.00	2,425.50	1,732.50	4,158.00	4,158.00	0.00
		4,406.14	3,035.08	1,371.06	5,203.00	5,203.00	0.00
		1,124.59	-9,088.55	10,213.14	-15,630.37	-15,630.37	0.00

		2012-2013 actual	2013-2014 actual	2014-2015 actual	2015-2016 actual	2016-2017 actual	2017 - 2018 actual	2018 - 2019 budget	2018-2019 actual to decisions made to November 2018	Revised estimate 2018-2019	Proposed Budget 2019-2020	
Expenditure												
Admin	Clerk Salary	803.25	895.47	1,152.05	1,176.46	1,323.00	1,226.41	1,326.48	686.80	1,200.00	1,326.48	
	Clerk Expenses and home office	267.31	529.10	208.84	311.20	269.41	231.00	300.00	200.00	200.00	300.00	
	Councillors Expenses	-	-	-	-	-	-	-	-	-	-	Election figure from DDDC
	Training	-	-	-	-	-	-	-	-	-	-	Included in DALC subs
	Annual Audit	218.00	176.00	153.00	81.00	51.80	151.80	150.00	51.20	51.20	100.00	
	Room Hire	-	-	-	100.00	190.00	-	100.00	60.00	60.00	100.00	
	Subs	90.81	61.42	102.03	62.96	63.90	65.11	65.00	40.00	40.00	65.00	
	Website	-	-	301.19	209.88	234.88	79.88	200.00	155.06	200.00	200.00	
	Insurance	390.93	247.44	187.44	187.44	471.75	477.52	500.00	493.53	493.53	500.00	
Stationary	-	-	1.08	-	-	43.69	50.00	-	20.00	50.00		
Playing Field	Maintenance	-	-	-	3,680.00	5,503.08	-	200.00	-	3,600.00	200.00	Wall in 15-16 and 16-17
	Safety Inspections	75.60	81.60	74.00	74.00	127.00	-	80.00	40.00	40.00	40.00	includes Chubb to 2013/2014
	Grass cutting	885.00	970.00	1,000.00	750.00	775.00	775.00	750.00	500.00	775.00	750.00	Not split between car park and here until 2015/2016
	Rent	29.10	72.00	120.00	-	72.00	60.00	60.00	60.00	60.00	60.00	
Car Park	Grass cutting	-	-	-	150.00	200.00	175.00	230.00	20.00	230.00	230.00	
	Resurfacing	-	290.00	-	500.00	-	-	16,000.00	-	15,000.00	-	£3,000 accumulated towards main resurface over last four years with
	Donations banked	-	-	-	220.00	390.00	266.60	100.00	-	200.00	200.00	Varies
Misc	Bench maintenance	-	-	-	-	110.00	-	-	410.80	410.80	-	
	Grit bins and Salt	-	-	-	-	-	-	-	-	-	-	
	Footpaths	-	-	-	-	-	120.00	180.00	20.00	120.00	180.00	
	Bus shelter	-	-	1,015.00	-	-	-	-	-	-	-	
	Donations	-	-	50.00	-	62.50	-	-	42.00	42.00	-	
Election expenses	-	-	-	93.35	-	-	-	-	-	101.00		
Neighbourhood Watch	-	-	-	-	-	-	91.89	-	-	91.89	From Neighbourhood Watch group	
S137 Grants	-	-	350.00	200.00	-	-	400.00	400.00	400.00	400.00		
VAT	-	-	58.80	26.78	114.00	43.98	50.00	102.16	110.00	50.00		
Miscellaneous	-	8,833.68	-	-	-	-	-	-	-	-	2013/2014 bought a safety sign, football goals, slide and gave income to the Hall that had been paid in error to the Council	
Village Hall	Cleaning and maintenance	2,031.41	-	-	-	-	-	-	-	-	-	
	Electricity and Water	2,799.49	-	-	-	-	-	-	-	-	-	
	Events	132.00	-	-	-	-	-	-	-	-	-	
	Promotion	80.00	-	-	-	-	-	-	-	-	-	
	Misc	4,205.71	-	-	-	-	-	-	-	-	-	
Total Expenditure	£12,008.61	£12,156.71	£4,773.43	£7,823.07	£9,958.32	£3,715.99	£20,833.37	£3,281.55	£23,252.53	£4,944.37		
Income												
Precept	4,221.00	4,024.00	4,097.00	4,097.00	4,097.00	4,158.00	4,158.00	4,158.00	4,158.00	4,158.00	4,158.00	
Grant	-	-	148.00	-	1,667.04	11,110.00	-	-	-	-	-	
Donation from Chatsworth for maintenance of village	500.00	500.00	500.00	500.00	500.00	500.00	500.00	500.00	-	500.00	500.00	Not guaranteed
Current account interest	1.13	1.27	0.12	-	200.00	-	-	-	-	-	-	16-17 compensation
Deposit account interest	-	-	112.13	32.78	18.71	11.94	10.00	13.36	10.00	10.00	10.00	
Reimbursable expenditure	285.00	285.00	285.00	285.00	285.00	285.00	285.00	285.00	-	285.00	285.00	
Car Park donation box	86.48	76.26	51.87	132.17	480.39	209.21	100.00	190.80	190.00	200.00	200.00	
Car Park donation box (banked)	-	-	-	220.00	390.00	266.60	100.00	-	-	266.60	200.00	
Misc	5,450.00	197.00	-	-	3,825.00	100.00	-	-	100.00	-	-	16-17 waller refund
VAT Rebate	704.35	227.79	1,460.95	44.80	26.78	101.55	50.00	43.98	101.55	50.00		
Hall Hire Income	5,518.00	50.00	-	-	-	-	-	-	-	-	-	
Hall Events and	1,309.70	-	-	-	-	-	-	-	-	-	-	
Croft Hire Income	120.00	-	-	-	-	-	-	-	-	-	-	
Neighbourhood Watch	-	-	-	-	-	-	-	-	-	-	-	
Total Income	£18,195.66	£5,361.32	£6,655.07	£5,311.75	£11,489.92	£16,742.30	£5,203.00	£4,406.14	£5,611.15	£5,403.00		
Balance bought forward from previous year	£8,513.41	£14,700.46	£7,905.07	£9,786.71	£7,275.39	£8,806.97	£21,833.28	£21,833.28	£21,833.28	£4,191.90		
Plus income	£18,195.66	£5,361.32	£6,655.07	£5,311.75	£11,489.92	£16,742.30	£5,203.00	£4,406.14	£5,611.15	£5,403.00		
Less expenditure	£12,008.61	£12,156.71	£4,773.43	£7,823.07	£9,958.32	£3,715.99	£20,833.37	£3,281.55	£23,252.53	£4,944.37		
Annual Profit/loss	£6,187.05	£-6,795.39	£1,881.64	£-2,511.32	£1,531.60	£13,026.31	£-15,630.37	£1,124.59	£-17,641.38	£458.63		
Balance carry forward	£14,700.46	£7,905.07	£9,786.71	£7,275.39	£8,806.99	£21,833.28	£6,202.91	£22,957.87	£4,191.90	£4,650.53		